DEPARTMENT OF MANAGEMENT

Section 8-1.1. Organization. There shall be a department of management consisting of [a] <u>the</u> managing director and [the] necessary staff.

Section 8-1.2. Managing Director. The managing director shall be appointed and may be removed by the [mayor] <u>council in accordance with the provisions of section 3-6 of this charter</u>. [The managing director shall have had five years of experience in an administrative capacity, either in public or private business, or both.]

Section 8-1.3. Powers, Duties and Functions. The managing director shall:

- [1. Act as the principal management aid to the mayor.
- 2. Supervise the administrative functions of those agencies, departments, boards and commissions assigned by the mayor.
 - 3. Evaluate the management and performance of each agency.
- 4. Prescribe standards of administrative practice to be followed by all agencies under his or her supervision.
- 5. Supervise and coordinate those functions described in Subsections 7-5.6, 7-5.7 and 7-5.8.
- 6. Perform all other duties and functions required by this charter or assigned by the mayor.
 - 1. Be the county's chief operating officer.
- 2. <u>Supervise the administrative functions of those agencies and</u> departments under the managing director's control and oversight.
- 3. Evaluate the management and performance of each agency and department.
- 4. Prescribe standards of administrative practice to be followed by all agencies and departments under the managing director's supervision, including through the adoption of administrative rules.

Employees in the department of management shall be exempt from civil service.

In the event of the managing director's absence or disability, the ------, shall act as managing director. In the event of both the managing director's and the ------------ absence or disability, the -----------shall act as managing director.

Corporation Counsel Exhibit "1"

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Edward Kushr, Jr.

SALARY COMMISSION

Section 8-17.1. Organization and Functions. There shall be a salary commission, which shall consist of nine members appointed by the mayor with the approval of the council. The members of this commission shall have five-year terms, and can be reappointed once to a second five-year term. Two members shall be appointed or reappointed each year, except that only one member shall be appointed or reappointed every fifth year. [The] Except as otherwise provided for in this charter, the commission shall determine the compensation of elected officials and appointed directors and deputy directors of all departments of the county; provided, however, in establishing the compensation of appointed department heads and their deputies, the salary commission shall consult with those boards and commissions [which] that have appointing authority for department heads.

Corporation Counsel Exhibit "2"

CHAPTER 18

DEPARTMENT OF INFORMATION MANAGEMENT

- **Section 18-1.1. Organization.** There shall be a department of information management consisting of a chief technology officer and the necessary staff.
- Section 18-1.2. Chief Technology Officer. The chief technology officer shall be appointed and may be removed by the managing director.
- Section 18-1.3. Powers, Duties and Functions. The chief technology officer shall:
- 1. Operate and maintain all information technology and telecommunications systems for the county.
- 2. Provide technical expertise and support in information technology and telecommunication technology to the county.
- 3. Assist the managing director in information technology and telecommunication technology analyses and evaluation.
- 4. Perform all other duties and functions required by this charter or assigned by the managing director.

Corporation Counsel Exhibit "3"