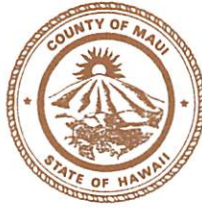


ALAN M. ARAKAWA
MAYOR



OFFICE OF THE MAYOR

Ke'ena O Ka Meia
COUNTY OF MAUI – Kalana O Maui

KEITH A. REGAN
MANAGING DIRECTOR
RECEIVED

2017 JUL 21 AM 9:22

**OFFICE OF THE
COUNTY CLERK**

REFERENCE NO. BD-BA 18-07

July 21, 2017

Honorable Alan Arakawa
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Michael White, Chair
and Members of the Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair White and Members:

SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2018 BUDGET

On behalf of the Department of Management, I am transmitting the attached proposed bill for the purpose of restoring the funding and equivalent personnel for a Countywide CIP Coordinator that was deleted from the Fiscal Year 2018 Budget. The Department of Management has provided the attached justification for this request.

The department is requesting \$85,509 to fund the position for nine months this fiscal year. Attached is a Certification of Additional Revenues for Fiscal Year 2018 certifying the availability of General Fund Carryover/Savings in the amount of \$85,509 to fund this request.

Thank you for your attention in this matter. Should you have any questions, please feel free to contact me at Ext. 7212.

Sincerely,

A handwritten signature in blue ink, appearing to be "Lynn A.S. Araki-Regan", is written over a faint circular watermark of the County of Maui seal.

LYNN A.S. ARAKI-REGAN
Budget Director

Attachments (3)

cc: Keith Regan, Managing Director
Danny Agsalog, Director of Finance

COUNTY COMMUNICATION NO. 17-311

ORDINANCE NO. _____

BILL NO. _____ (2017)

A BILL FOR AN ORDINANCE AMENDING
THE FISCAL YEAR 2018 BUDGET FOR THE COUNTY OF MAUI
AS IT PERTAINS TO ESTIMATED REVENUES;
DEPARTMENT OF MANAGEMENT,
MANAGEMENT PROGRAM;
TOTAL OPERATING APPROPRIATIONS; AND
TOTAL APPROPRIATIONS (OPERATING AND CAPITAL IMPROVEMENT PROJECTS)

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. Ordinance No. 4456, Bill No. 65 (2017), Draft 1, "Fiscal Year 2018 Budget", is hereby amended as it pertains to Section 2, Estimated Revenues, by increasing Carryover/Savings from the General Fund in the amount of \$85,509; and by increasing Total Estimated Revenues in the amount of \$85,509, to read as follows:

"ESTIMATED REVENUES

FROM TAXES, FEES AND ASSESSMENTS:

Real Property Taxes	303,548,805
Circuit Breaker Adjustment	(373,138)
Charges for Current Services	142,393,137
Transient Accommodations Tax	21,204,000
Public Service Company Tax	8,500,000
Licenses/Permits/Others	38,694,419
Fuel and Franchise Taxes	21,000,000
Special Assessments	6,002,000
Other Intergovernmental	36,450,000

FROM OTHER SOURCES:

Interfund Transfers	49,705,630
Bond	45,705,000
Carryover/Savings:	
General Fund	[6,273,867] 6,359,376
Sewer Fund	5,023,222
Highway Fund	1,330,866
Solid Waste Management Fund	298,920
Golf Fund	363,433
Liquor Fund	722,099
Bikeway Fund	47,276
Water Fund	18,325,916

TOTAL ESTIMATED REVENUES	[705,215,452]	<u>705,300,961"</u>
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SECTION 2. Fiscal Year 2018 Budget is hereby amended as it pertains to Section 3.B.8.a., Department of Management, Management Program, by increasing A – Salaries and Total by \$85,509 and the equivalent personnel by 1.0, to read as follows:

	<u>A - Salaries</u>	<u>B - Operations</u>	<u>C - Equipment</u>	<u>Total</u>
"8. Department of Management				
a. Management Program	[780,989]	216,500	0	[997,489]
(1) Provided, that disbursement for salaries and premium pay is limited to [9.0] <u>10.0</u> equivalent personnel.	<u>866,498</u>			<u>1,082,998</u>
(2) Grant to Maui County Veterans Council	0	18,000	0	18,000
(3) Grant to Molokai Veterans Caring for Veterans	0	10,000	0	10,000
(4) Grant to West Maui Veterans Club	0	4,000	0	4,000
b. Information Technology Services (ITS) Program	3,284,407	5,889,338	400,000	9,573,745"
(1) Provided, that disbursement for salaries and premium pay is limited to 46.0 equivalent personnel and 1.0 Limited Term Appointment (LTA) equivalent personnel.				

SECTION 3. Fiscal Year 2018 Budget is hereby amended as it pertains to the Total Operating Appropriations to reflect an A – Salaries and Total increase of \$85,509, to read as follows:

"TOTAL OPERATING APPROPRIATIONS	[177,286,835]	379,074,216	6,314,619	[562,675,670]
	<u>177,372,344</u>			<u>562,761,179</u>

SECTION 4. Fiscal Year 2018 Budget is hereby amended as it pertains to the Total Appropriations (Operating and Capital Improvement Projects) to reflect an increase of \$85,509, to read as follows:

"TOTAL APPROPRIATIONS (OPERATING AND CAPITAL IMPROVEMENT PROJECTS)	[705,215,452]	<u>705,300,961"</u>
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SECTION 5. Material to be repealed is bracketed. New material is underscored.

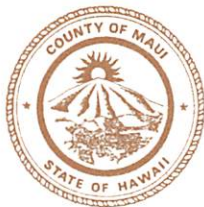
SECTION 6. This Ordinance shall take effect upon its approval.

APPROVED AS TO FORM AND LEGALITY:

A handwritten signature in black ink, appearing to read 'JEFFREY UEOKA', is written over a horizontal line.

JEFFREY UEOKA
Deputy Corporation Counsel

ALAN M. ARAKAWA
MAYOR



KEITH A. REGAN
MANAGING DIRECTOR

DEPARTMENT OF MANAGEMENT

COUNTY OF MAUI

July 20, 2017

Ms. Lynn A. S. Araki-Regan
Budget Director, County of Maui
200 South High Street
Wailuku, HI 96793

The Honorable Alan M. Arakawa
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

The Honorable Mike White
Council Chair
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Council Chair White:

SUBJECT: BUDGET AMENDMENT

During the Fiscal Year 2018 budget deliberation process, a decision was made to eliminate the Countywide CIP Coordinator (MD-0055) from the Department of Management's program. This position played a critical role in providing assistance to departments that lacked the internal expertise to efficiently and effectively navigate the complexities associated with capital improvement projects. Unfortunately, input was not sought regarding this decision and departments were not provided an opportunity to explain how this position has benefited their operations.


Management has attempted to operate without this position but, given the increase in requests over the past month, it has become very apparent how desperately departments require assistance. Over the course of the past month, Management has received numerous requests for CIP assistance from departments including the

Department of Fire and Public Safety, Maui Police Department, Department of Housing and Human Concerns, and the Department of Public Works. These requests have ranged in complexity from minor to major projects.

Due to the repeated reduction of Management's staff over the past two fiscal years, our CIP group has been reduced to one civil engineer (MD-0053) and one project coordinator (MD-0060). We analyzed the workload of these two individuals and it was determined that they are unable to take on additional projects without severely impacting their current projects. It is for this reason that we are requesting that you consider our request for a budget amendment which would amend the Fiscal Year 2018 budget by restoring the Countywide CIP Coordinator (MD-0055) E/P along with funding sufficient to recruit and fill the position for nine (9) months which is estimated at \$83,000.

I humbly request that you consider this request for a budget amendment as expeditiously as possible given the growing need to provide assistance. We believe that this amendment, if supported by the Maui County Council, will allow us to take on additional projects and ultimately better serve the people of Maui County.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jock Yamaguchi', with a horizontal line extending to the right.


JOCK YAMAGUCHI
Deputy Managing Director
County of Maui

CERTIFICATION OF ADDITIONAL
REVENUES FOR FISCAL YEAR 2018

I, KEITH A. REGAN, Managing Director of the County of Maui, who is authorized to sign on behalf of ALAN M. ARAKAWA, Mayor of the County of Maui, State of Hawaii, and, pursuant to Section 9-9.1 of the Revised Charter of the County of Maui (1983), as amended, do hereby certify that there is available for appropriation revenue received from anticipated sources but in excess of the budget estimates for Fiscal Year 2018. The amount available for appropriation is:

From Carryover/Savings:

General Fund	\$85,509.00
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KEITH A. REGAN
Managing Director, County of Maui

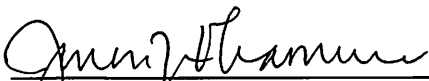
STATE OF HAWAII)
) SS.
COUNTY OF MAUI)

On this 21st day of July, 2017, before me appeared Keith A. Regan, to me personally known, who being by me duly sworn did say that he is the Managing Director of the County of Maui, a political subdivision of the State of Hawaii, and that the seal affixed to the foregoing instrument is the lawful seal of the said County of Maui, and that the said instrument was signed and sealed on behalf of said County of Maui pursuant to Section 9-18 of the Charter of the County of Maui; and the said KEITH A. REGAN acknowledged the said instrument to be the free act and deed of said County of Maui.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Doc. Date: Undated # Pages: 1
Jennifer Okamura Second Circuit
Doc. Description Certification of
Additional Revenues for
Fiscal Year 2018

 7/21/2017
Notary Signature Date
NOTARY CERTIFICATION



Jennifer Okamura
Notary Public, State of Hawaii
My commission expires: June 29, 2020

