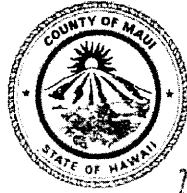


MICHAEL P. VICTORINO  
Mayor

DAVID C. GOODE  
Acting Director

ROWENA M. DAGDAG-ANDAYA  
Deputy Director

Telephone: (808) 270-7845  
Fax: (808) 270-7955



COUNTY OF MAUI  
**DEPARTMENT OF PUBLIC WORKS**  
200 SOUTH HIGH STREET, ROOM NO. 434  
WAILUKU, MAUI, HAWAII 96793

7269  
GLEN A. UENO, P.E., L.S.  
Development Services Administration

RECEIVED RODRIGO "CHICO" R. RABARA, P.E.  
Engineering Division

2019 JAN 28 AM 11:50  
JOHN R. SMITH, P.E.  
Highways Division

January 28, 2019

APPROVED FOR TRANSMITTAL

Honorable Michael P. Victorino  
Mayor, County of Maui  
200 South High Street  
Wailuku, Maui, Hawaii 96793

*Michael P. Victorino* 1-28-19  
Mayor Date

For Transmittal to:

Honorable Keani N. W. Rawlins-Fernandez, Chair  
Economic Development and Budget Committee  
Maui County Council  
200 South High Street  
Wailuku, Maui, Hawaii 96793

Dear Chair Rawlins-Fernandez:

**SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET TO  
AUTHORIZE TRANSFERS RELATING TO CATEGORIES OF  
USE WITHIN A PROGRAM OR DEPARTMENT (DEPARTMENT  
OF PUBLIC WORKS) (EDB-156(5))**

This transmission is in response to your letter dated January 23, 2019 requesting the following information regarding the above-referenced item:

1. *What was the intended use of the unencumbered \$100,000 being transferred from Category A? Please explain.*

The intended use of the unencumbered \$100,000 being transferred from Category A was for salaries within the Engineering Program. These funds are available due to several positions being vacant during the first half of the current fiscal year. Those positions include the following:

Index 916126A: PW-0675 (Civil Engineer VI), PW-0681 (Engineering Support Technician II); and

RECEIVED AT EDB MEETING ON 1/31/19  
from Chair Rawlins-Fernandez

Honorable Michael P. Victorino  
For Transmittal to:  
Honorable Keani N. W. Rawlins-Fernandez, Chair  
January 28, 2019  
Page 2

Index 916023A: PW-0574 (Land Surveyor II), PW-0398 (Civil Engineer IV), PW-0007 (Civil Engineer V).

2. *Please explain the specific reasons for the projected budgetary shortfall, and how and when it was identified.*

A. This projected budgetary shortfall is due to increasing electricity costs and repair and maintenance costs related to the Kalana O Maui and Kalana Pakui buildings. The most significant increases include:

- 14% year-over-year increase in electricity (\$80,000);
- Purchase Order (PO) No. 371349 for polishing of concrete floor in old courthouse due to recurring flooding (\$17,500);
- PO No. 374832 to remove and replace damaged double metal doors to roof (\$9,700);
- PO No. 372384 to remove and replace old insulation around chill water pipes passing through Ninth Floor store room (\$5,700);
- PO No. 374441 for new annual maintenance services for Wailuku campus tree trimming (\$8,700);
- PO No. 373510 for new annual maintenance services for booster pumps (\$4,900); and
- PO No. 378481 for new annual maintenance services for Wailuku campus pest/rodent control (\$3,650).

B. Public Works tracks its operating budget expenditures monthly. The department was aware of this projected shortfall by the end of September, but waited until the end of November to send the budget amendment request to the Budget Office in order to allow for a more accurate calculation of the projected shortfall by incorporating two additional months of actual spending data in the calculation.

Honorable Michael P. Victorino  
For Transmittal to:  
Honorable Keani N. W. Rawlins-Fernandez, Chair  
January 28, 2019  
Page 3

3. *Will the \$100,000 be sufficient to cover utilities and repair and maintenance services under the County Building Services section for the remainder of the fiscal year? Please explain.*

Although we believe \$100,000 will be sufficient to cover utilities and repair and maintenance costs under the County Building Services section for the remainder of the fiscal year, it may be prudent to increase the transfer to \$150,000 to provide additional funds for unforeseen repairs. There are sufficient unencumbered funds within Index Code 916023A, Sub-object Code 5101 to cover the additional \$50,000.

Thank you for the opportunity to comment on this item. Please feel free to call me at Ext. 7845 should you need further clarification.

Sincerely,



DAVID C. GOODE  
Acting Director of Public Works

DCG:jso  
Attachment  
cc: Engineering Division  
s:\david2\transmittals\keani rawlins-fernandez\_\$100,000 transfer of funds 01.28.19

Council Chair  
Kelly T. King

Vice-Chair  
Keani N.W. Rawlins-Fernandez

Presiding Officer Pro Tempore  
Tasha Kama

Councilmembers  
Riki Hokama  
Alice L. Lee  
Michael J. Molina  
Tamara Paltin  
Shane M. Sinenci  
Yuki Lei K. Sugimura



Director of Council Services  
Maria E. Zielinski

RECEIVED

COUNTY COUNCIL JAN 23 PM 4:09

COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
www.MauiCounty.us

January 23, 2019

☐ RUSH

DEPT. OF PUBLIC WORKS	INFO	ACTION	SEE ME	COMMENTS	COPY	SCAN	FILE
DIRECTOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DEPUTY DIR.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FISCAL ANALYST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PERSONNEL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DSA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENGR.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HWY.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Return to \_\_\_\_\_  
By \_\_\_\_\_

Mr. David Goode, Acting Director  
Department of Public Works  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Goode:

**SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2019 BUDGET  
TO AUTHORIZE TRANSFERS RELATING TO  
CATEGORIES OF USE WITHIN A PROGRAM OR  
DEPARTMENT (DEPARTMENT OF PUBLIC WORKS)  
(EDB-156(5))**

The Economic Development and Budget Committee is in receipt of correspondence dated December 21, 2018, from the Budget Director, transmitting a proposed resolution to amend the Fiscal Year 2019 Budget for the Department of Public Works by transferring \$100,000 from the Engineering Program – General Fund, Category A (Salaries) to Category B (Operations). According to the correspondence, the amendment would cover a projected budgetary shortfall because of higher than anticipated expenditures for utilities and repair and maintenance services under the County Building Services section.

May I please request you respond to the following questions relating to the proposed amendment:

1. What was the intended use of the unencumbered \$100,000 being transferred from Category A? Please explain.
2. Please explain the specific reasons for the projected budgetary shortfall, and how and when it was identified.

Mr. David Goode  
January 23, 2019  
Page 2

3. Will the \$100,000 be sufficient to cover utilities and repair and maintenance services under the County Building Services section for the remainder of the fiscal year? Please explain.

May I further request you provide your response no later than **Wednesday, January 30, 2019**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, or Yvette Bouthillier at ext. 7758).

Sincerely,



KEANI N.W. RAWLINS-FERNANDEZ, Chair  
Economic Development and Budget  
Committee

edb:ltr:156(5)apw01:ldm

cc: Mayor Michael P. Victorino  
Budget Director