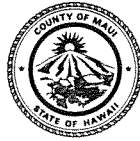


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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

February 25, 2019

Mr. Michael Miyamoto, Director  
Department of Environmental Management  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Miyamoto:

SUBJECT: **PRESENTATION BY THE ENVIRONMENTAL  
PROTECTION AND SUSTAINABILITY DIVISION,  
DEPARTMENT OF ENVIRONMENTAL  
MANAGEMENT** (EACP-17(2))

On March 12, 2019, I intend to schedule a presentation by the Environmental Protection and Sustainability Division of your Department.

As noted on the County website:

The Department of Environmental Management, Environmental Protection & Sustainability Division (EPS) was established in 2016 to fulfill the 2012 County of Maui Charter Amendment that the department shall "guide efforts to optimize opportunities for environmental, natural resource protection, sustainability, conservation, and restoration." Currently, the division houses two landfill diversion-focused sections, Recycling and Abandoned Vehicles, Metals, & Litter Control. The overall mission and purview of the division for other aspects of the charter are currently being developed.

By Ordinance 4820, effective July 1, 2018, the Council enacted Chapter 3.55, Maui County Code, creating an Environmental Protection and Sustainability Fund to fund the Division's efforts.

I envision this presentation will satisfy two primary purposes.

First, it will provide you with an opportunity to update the Committee on the Division's progress since its creation in 2016, including the development of a mission statement, goals, and objectives, the structure of the Division and its identified landfill-diversion sections, and the status of its efforts to meet the functions set forth in the Charter. Please also inform the Committee of the efficacy thus far of Chapter 3.55, Maui County Code, whether the Division recommends any amendments to the Chapter, and the status of developing administrative rules for its implementation.

Second, I am requesting that you be prepared to provide as part of your presentation a snapshot of the Division's budgetary requests for Fiscal Year ("FY") 2020, to include vacancies and the costs associated with those vacancies, proposed equipment purchase requests and the purpose of those requests, and priority capital improvement projects, if any.

May I further request you identify in writing the following:

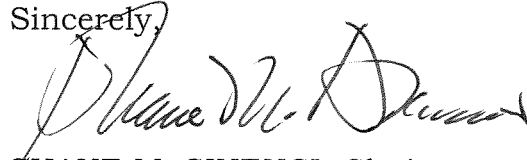
1. The Division's top three-to-five strategic goals.
2. Tactics to be implemented to meet these strategic goals and the intended results.
3. Funds anticipated to remain unencumbered from the FY 2019 Budget and the reasons why the funds were not encumbered.
4. The Division's fixed costs and discretionary costs for FY 2020.
5. Cost-saving measures the Division has implemented in FY 2019 or will be implementing in FY 2020, and the amount saved or to be saved by these measures.

I would appreciate receiving your written response by **Friday, March 8, 2019**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Mr. Michael Miyamoto  
February 25, 2019  
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Should you have any questions, please contact me or the Committee staff (Carla Nakata at ext. 7659, Kasie Apo-Takayama at ext. 7665, or Nicole Siegel at ext. 8008).

Sincerely,

A handwritten signature in black ink, appearing to read "Shane M. Sinenci". The signature is fluid and cursive, with a large initial "S" and a stylized "M".

SHANE M. SINENCI, Chair  
Environmental, Agricultural, and  
Cultural Preservation Committee

eacp:ltr:017(2)aem01:cmn

cc: Mayor Michael P. Victorino