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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

March 5, 2019

Mr. Joseph Pontanilla, Program Manager  
Community Development Block Grant Program  
County of Maui  
Wailuku, Hawaii 96793

Dear Mr. Pontanilla:

**SUBJECT: PRE-BUDGET SESSION PRESENTATION  
(COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRAM) (EDB-24(3))**

May I please request your attendance at the Economic Development and Budget Committee meeting of March 14, 2019, to provide a brief overview of the Community Development Block Grant ("CDBG") Program. In consideration of time, may I ask that your presentation be limited to no more than 15 minutes, with an additional 15 minutes for questions and answers.

The overview should include the structure of the CDBG Program and related overhead and administrative costs, and a snapshot of the Program's budgetary requests for Fiscal Year ("FY") 2020.

May I further request you respond in writing to the following:

1. Identify the Program's top three to five strategic goals for FY 2020;
2. Identify the objectives that will be implemented to meet these strategic goals and the intended results;
3. Identify the status of projects funded in FY 2019 and the status of identifying projects to be funded in FY 2020;
4. Identify estimated fixed costs and discretionary costs associated with the Program for FY 2020; and

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5. Identify cost-saving measures the Program intends to implement in FY 2020, and the amount to be saved by those measures.

I would appreciate receiving your written response **no later than Tuesday, March 12, 2019**. To ensure efficient processing, please include the relevant Committee item number in the subject line of your response.

Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, or Yvette Bouthillier at ext. 7758).

Sincerely,



KEANI N.W. RAWLINS-FERNANDEZ, Chair  
Economic Development and Budget  
Committee

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cc: Mayor Michael P. Victorino