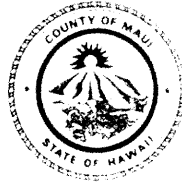


Michael P. Victorino
Mayor

Sananda K. Baz
Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

RECEIVED
2019 MAR 11 AM 10:58

OFFICE OF THE
COUNTY CLERK

March 8, 2019

The Honorable Keani Rawlins-Fernandez
Chair
Economic Development and Budget Committee
Maui County Council
200 S High Street
Wailuku, Hawaii 96793

Dear Chair Rawlins-Fernandez:

SUBJECT: **PRE-BUDGET SESSION PRESENTATION**
(OFFICE OF THE MAYOR) (EDB-24(7))

This letter is in response to your letter dated February 21, 2019. As requested, please find the following responses to your questions:

1. Identify the Office's top three to five strategic goals for FY2020:

SG1: Efficiently provide excellent service to all residents and visitors.

SG2: Achieve outstanding transparency by providing timely, accurate and complete information internally and externally.

SG3: Always keep the benefit of the entire community our top criteria in decision making.

SG4: Recruit and attract qualified and dedicated individuals to serve at all levels of County government, including all Boards and Commissions.

SG5: Foster relationships with county, state, federal and international governmental agencies.

2. Identify the objectives that will be implemented to meet these strategic goals and the intended results:

SG1:

- a. Respond to all texts, phone calls, emails and letters within 24 hours (except weekends and holidays);
- b. Work closely and communicate regularly with our departments to know their needs and find solutions to long standing issues; and
- c. Train, develop, and set high standards for our staff to attain their full potential.

SG2:

- a. Work closely with our communication staff to provide timely, complete, and accurate press releases and social media posts to the public;
- b. Use email, texts, phone calls, and letters to inform the community and all county personnel of our activities; and
- c. Increase outreach between administration and council.

SG3:

- a. Attend private & community meetings to gather citizen input on matters;
- b. Keep an open door policy to provide public access to decision makers to the maximum extent possible; and
- c. Require accountability and responsibility for every program and project we undertake.

SG4:

- a. Actively recruit qualified and dedicated individuals for boards and commissions, internships, and other volunteer committees year-round;

- b. Foster an inclusive, proactive and nurturing environment to encourage participation, new ideas, and fresh perspectives; and
- c. Interview each candidate who submits their name for consideration.

SG5:

- a. Enhance working relationships with all government officials including state and federal entities; and
 - b. Reach out to current sister city and friendship city partners to ensure mutually beneficial programs.
3. Identify funds you anticipate will remain unencumbered from the FY19 Budget and the reasons why the funds were not encumbered;
- We anticipate utilizing most of the funds within the FY2019 Budget.
4. Identify the Office's estimated fixed costs and discretionary costs for FY2020; and
5. Identify cost-saving measures the Office intends to implement in FY 2020, and the amount to be saved by those measures.

Both questions four (4) and five (5) will be addressed in the FY2020 Budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael P. Victorino". The signature is fluid and cursive, with the first name "Michael" and last name "Victorino" clearly distinguishable.

MICHAEL P. VICTORINO
Maui County Mayor