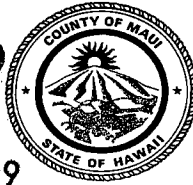


MICHAEL P. VICTORINO
MAYOR

JOSEPH PONTANILLA
PROGRAM MANAGER

RECEIVED



2019 MAR 13 AM 9:39

RECEIVED

2019 MAR 12 AM 10:43

200 South High Street
Maui, Hawaii USA 96793-2155
Telephone (808) 270-7213
(808) 270-7159
E-mail: cdbg@mauicounty.gov

OFFICE OF THE MAYOR
COUNTY OF MAUI
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

OFFICE OF THE MAYOR

March 12, 2019

OFFICE OF THE
COUNTY CLERK

2019 MAR 12 PM 1:22

RECEIVED

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

For Transmittal to:

Honorable Kelly T. King, Chair
and Council Members
Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Michael P. Victorino 3/12/19
Mayor Date

Dear Chair King:

**SUBJECT: PRE-BUDGET SESSION PRESENTATION
(COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM) (EDB-24(3))**

As requested by letter dated March 5, 2019, from the Economic Development and Budget Committee, the following are responses to the requests.

1. Identify the Programs top three to five strategic goals for FY 2020 (PY 2019).
 - a. Goal #1: Comply with pertinent Code of Federal Regulations (CFR) that stipulates the required distribution of resources among activities funded. Evaluate, select and monitor projects to ensure funding performance is achieved.
 - b. Goal #2: Comply with Pertinent CFR that stipulates the county's timely and proper expending of the CDBG grant amount. Monitor projects' activities and financial progress.
 - c. Goal #3: Comply with pertinent CFR that stipulates the proper submission of required reports by ensuring that all required report contain the pertinent required information and is submitted to HUD within the required timeframe.
2. Identify the objectives that will be implemented to meet these strategic goals and intended results.
 - a. Goal #1: Ensure that the grant amount awarded to the CDBG Program is used for activities that will benefit low- and moderate-income persons and families, public service activities and planning and program administration activities.

- b. Goal #2 Ensure the sub-recipients expend CDBG funds in a timely manner. Grant balance is less than 1.5 times the grant amount received.
 - c. Goal #3: Collect, analyze and evaluate pertinent monitoring and performance information from sub-recipients, and compile reports Annual Action Plan (AAP), Consolidated Plan (ConPlan) and Comprehensive Annual Performance Evaluation Report (CAPER) to include all information to satisfy federal reporting requirements.
3. Identify the status of projects funded in FY 2019 (PY 2018) and the status of identifying projects to be funded in FY 2020 (PY 2019).
 - a. The following is the status of the CDBG projects granted funding for FY 2019 (PY 2018):
 - Molokai Landfill Trailer Mounted Diesel Tank
Equipment on order by Department of Environmental Management.
 - Hana Landfill Bulldozer
Purchase of equipment on hold, Hana does not meet the criteria of 51% low- and moderate income persons for area benefit. The current census for Hana is 50.68%. SMS is currently conducting a household survey to support requests for HUD funds for Hana.
 - Molokai Landfill Wheel Loader
Equipment on order by Department of Environmental Management.
 - ARC Residential Group Home Safety Improvement
Project procurement for RFP in progress
 - Hale Makua Kahului Fire Alarm System Upgrade
Selection of contractor in progress.
 - Hale Makua Wailuku Fire Alarm System Upgrade
Selection of contractor in progress.
 - Hale Makua Wailuku Rehabilitation
Project procurement for RFP in progress.
 - b. Status identifying projects to be funded in FY 2020 (PY 2019). The following projects are considered for funding in the Program Year 2019, Fiscal Year 2020.
 - Hale Mahaolu Lahaina Surf Preservation
 - Hale Makua Kahului Boiler Upgrade
 - Hale Makua Wailuku Roof Resurfacing and Recoating
 - Ka Hale A Ke Ola Homeless Resource Center Renewal Project Phase II Building 6.
 - Cameron Center Rehabilitation and Improvement Project
4. Identify estimated fixed costs and discretionary costs associated with the Program for FY 2020 (PY2019).
 - **Fixed Costs**
 - Salary and Wages - \$203,477
 - Equipment Rental - \$2,500
 - Fringe and Overhead - \$159,747
 - Grants - \$1,520,535
 - Program - \$14,440

- **Discretionary Costs**

None

5. Identify cost-saving measures the Program intends to implement in FY 2020 (PY2019), and the amount saved by those measures.

For Program training, utilize webinars made available by HUD. Cost savings will be in the air travel and per diem to attend educational training on Oahu or on the mainland.

Should you have any questions, please contact me at ext. 7216 or the CDBG staff Dayna Baz at ext. 5587 or Dawn Lincoln-Viela at ext. 8214.

Sincerely,



JOSEPH PONTANILLA
CDBG Program Manager

xc: Deidre Tegarden, Chief of Staff