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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

March 19, 2019

Ms. Lori Tsuhako, Acting Director  
Department of Housing and Human Concerns  
County of Maui  
Wailuku, Hawaii 96793

Dear Ms. Tsuhako:

**SUBJECT: FISCAL YEAR ("FY") 2020 BUDGET** (HC-1) (EDB-1)

May I please request a copy of the annual budget for each grantee proposed in the FY 2020 Budget by your Department. The annual budget for each grantee should include the following: (1) salary of the Executive Director (or equivalent position); (2) number of employees and total payroll expenses; (3) non-payroll operating expenses by category, specifying their anticipated use; (4) capital expenditures by project, if any; and (5) all funding sources (grants, donations, fundraisers, etc.) and amounts estimated to be received from each.

May I further request you transmit your response no later than **April 1, 2019**, to enable the Committee to review the grants for your Department for the FY 2020 Budget.

To ensure efficient processing, please duplicate the coding in the subject line above for easy reference. Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "K. Rawlins-Fernandez".

KEANI RAWLINS-FERNANDEZ, Chair  
Economic Development and Budget  
Committee

edb:2020bgt:190318ahc01:cmn

cc: Mayor Michael P. Victorino  
Budget Director