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COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 10, 2019

Mr. Sananda K. Baz, Director
Department of Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Baz:

**SUBJECT: REQUESTS/QUESTIONS FROM THE APRIL 8, 2019
MEETING (MD-7) (EDB-1)**

At its meeting on April 8, 2019, the Economic Development and Budget Committee requested your Department's responses to the following attached 12 requests/questions from Councilmember Paltin.

May I further request that you transmit your written response **no later than April 16, 2019**, to enable the Committee to comprehensively review the FY 2020 Budget.

To ensure efficient processing, please duplicate the coding in the subject line above for easy reference.

Thank you for your attention to this request. Should you have any questions, please contact me or the Committee staff (Leslee Matthews at ext. 7662, Shelly Espeleta at ext. 7134, Christy Chung at ext. 7137, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Keani Rawlins-Fernandez".

KEANI RAWLINS-FERNANDEZ, Chair
Economic Development and Budget
Committee

edb:2020bgt:190409amd01:ldm
Attachment

cc: Mayor Michael P. Victorino
Budget Director

FY 2020 BUDGET INQUIRY FORM

Date: April 8, 2019
From: Councilmember Paltin
To: Department of Management

Information or document requested:

Management

1. Please explain why annual employee appraisals and evaluations are not included as a key goal of all Departments?
2. Please share the Vehicle Use Evaluation and Management policy, specifically the section on acquisition, replacement and disposal. (*Narrative, pg. 359*)
3. Please share how much has been saved by implementation of the Fleet Management System in 2013 and what is the specific cost of this service.
 - a. (*Narrative, pg. 359*)
4. What are the ten FY 18 departments approved to move forward with reorganization requests? How many of the reorganizations are completed? If not completed, what percentage has been completed?
 - a. (*Narrative, pg. 359*)
5. What are the sixteen FY 19 departments approved to date to move forward with reorganization requests and what stage of reorganization are they at?
 - a. (*Narrative, pg. 359*)
6. Would you consider adding “percentage of departments with 100% completed employee appraisals/evaluations done on time” to the success measurements of Management Program Goal 1.2: Evaluate the management and performance of each agency; Determine if the departments are being effectively managed?
 - a. (*Narrative, pg. 364*)
7. Have all departments committed to use SeeClickFix (work management software) and is this an additional \$15,000? What is the total amount spent on SeeClickFix software?
 - a. (*Narrative, pg. 368*)
8. Please speak to the Information Technology Goal 2.2: Success measurement: “percentage completion of MAPPS project by June 30, 2020.” FY 19 estimate is 100% and FY 20 estimate is 80%? Why the drop?
9. What are the hours and route of the downtown shuttle service? What is the capacity of each shuttle? This directly correlates with Maui Redevelopment Goal 1.3.
 - a. (*Narrative, pg. 378*)

10. What was the volume of direct mailings and the specific geographic areas? This directly correlates to Goal 2.3.
 - a. *(Narrative, pg. 378)*

11. Regarding Goal 2.4, the number of must-see installations is blank for FY2020 estimate. What are the plans in this category for FY20?
 - a. *(Narrative, pg. 378)*

12. Why don't Maui Redevelopment Program employees incur premium pay?
 - a. *(Narrative, pg. 380)*

Attachment For:
edb:2020bgt:19409amd01:ldm

edb:2020bgt:BIFs:BIF 43 MD