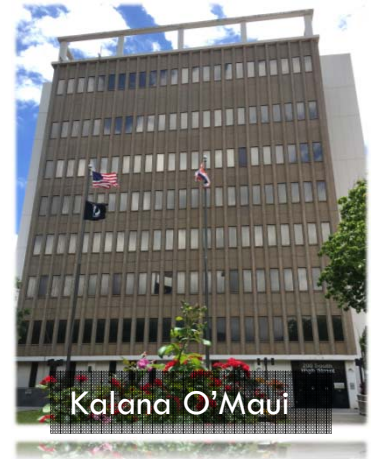


KALANA O'MAUI PHYSICAL SECURITY OVERVIEW

Revision Date: July 1, 2019 by CC/RMD



“Physical security” is the **protection** of personnel, hardware, software, networks and data from **physical** actions and events that could cause serious loss or damage to an enterprise, agency or institution. This includes **protection** from fire, flood, natural disasters, burglary, theft, vandalism, terrorism and active shooter/hostile response.

CURRENT SITUATION

- Minimal physical security at Kalana O'Maui(KOM)
 - ✓ Secured facility during off hours outside of 7:45am - 4:30pm M-F.
Access by Employee Badge/Card only. Access determined by department leadership and administered through the MD's office.
 - ✓ Good camera coverage in limited areas primarily covering entry access points and cash handling areas.
 - ✓ Independent departments have added capabilities restricting access.
 - Includes; Finance, Corp Counsel, IT, PA's, MEMA and County Council Member Office areas.
 - ✓ Public Works provides Access Badges to their vendors/contractors with full access to Maui Campus.
- Additional departments and employees are asking for help improving the security of their work environment.
- We experience the full range of security related issues at KOM from death threats, physical altercations, thefts, vandalism of all types, lewd conduct and material postings, etc.

CURRENT SITUATION: ROUTINE THREATS

- Examples of recent security related threats and issues
 - Threats to physically harm workers
 - Threats and intimidation of employee and fellow workers by employee spouse
 - Theft of personal property and county property: vehicles, gas, property, furnishings, supplies, etc.
 - Digging through trash cans, breaking items, climbing fences to sleep or steal property
 - Posting Pornographic and rude/lewd materials on property
 - Death threats
 - Riot threats – threatening to bring people here to cause a riot
 - “Blow this place” up type of emotional threats
 - Vague public testimony threats ... just you wait, a reckoning is coming on May ##, we will remove the head of the snake, etc. etc.
 - Vandalism – rampant, occurring weekly.
 - Belligerent demands to see Mayor, others, etc. Many administrative professionals are fearful of their workplace and their seemingly unprotected exposure to unstable people.



HOW CAN WE IMPROVE – NEXT STEPS



**To be discussed in
Executive Session**

WHY SCREEN THE PUBLIC ENTERING KALANA O'MAUI

**To be discussed in
Executive Session**

SCREENING IMPLEMENTATION DETAILS

**To be discussed in
Executive Session**

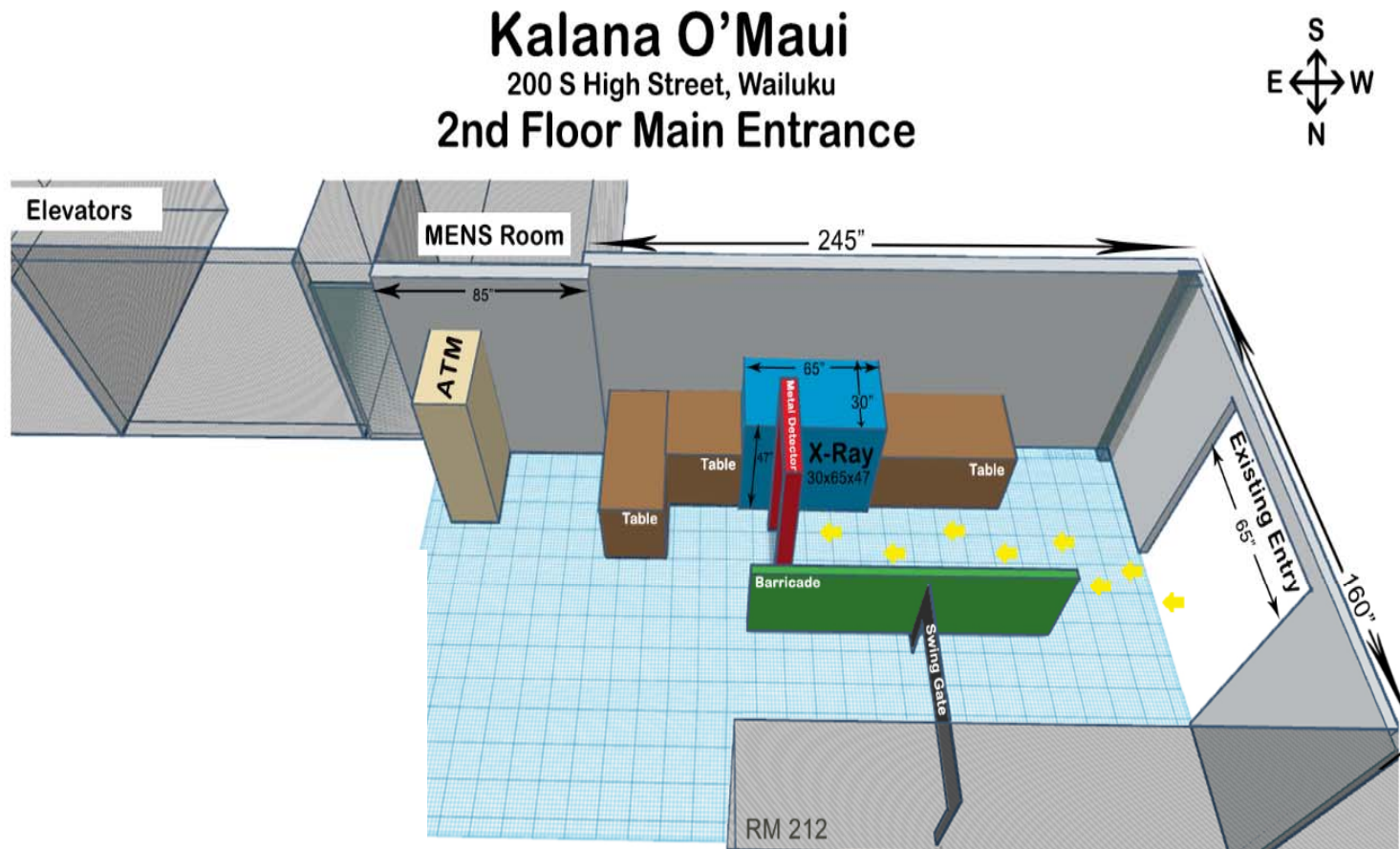
WHAT ADDITIONAL MEASURES COULD WE IMPLEMENT?

**To be discussed in
Executive Session**

BACKUP DOCUMENTATION

- Appendix A: 2nd Floor KOM Screening Operations 3D Model/Diagram.
- Appendix B: 2nd Floor KOM Screening Project Gantt Chart
- Appendix C: Example Threat Log – redacted to protect identifying names, suspects and witness, etc.

APPENDIX A: 2ND FLOOR ENTRY 3D MODEL



Scale

1 Square = 12" x 12"

Legend

- = X-Ray Machine
- = Metal Detector
- = Tables
- = Barricade
- = Swing Gate(No Entry)

Appendix B

2ND FLOOR PROJECT GANTT – ON HOLD SINCE Q3, FY2019

SECURITY PROJECTS Gantt Chart: County Of Maui														
Strategic Objective	Tactic	FY 2019			FY 2020				FY 2021				Status	Notes
		Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
Control public access to the Kalana 'O Maui Building at 200 S High Street	Phase One - Public Metal Detector and Bag Xray Implementation	----	----											
	1) Develop badging policy and guidelines for improved security systems(visitors, contractors, forgotten badges, new badges forms, etc.)					---	----							
	- benchmark court systems and any past/current Maui County programs (SR getting Steve's)					-->								
	-													
	- is there a template to follow or an existing policy/sog for this													
	2) Develop awareness training for employees and contractors w/kick off date designated					-->								
	3) Print and ensure adequate number of badges for change over					-->								
	4) Scope Project for Metal Detector and Xray machine inspection area	-->												
	- define needs, develop budget requests timeline for all items	-->												
	5) First phase is using existing structures, price outdoor door separation change			-->										
	6) Receive Metal Detector and install		----	----										
			----	----										
	7) Receive XRay machine and install		----	----										
			----	----										
	8) Hire Security Contractor - RFP and procurement process	----	----	----										
	- Define needs, hours, qualifications, procedures, etc		----	----										
	- Budget Approval item needed,		----	----										
	9) Request COM IT department to Contractor Badging host forms on County Intranet Site						----	----						
	- need to build a form for badging and determine length of time, default access, etc						----	----						
	10) Create and distribute badges for permanent contractors and vendors		----	----										
- order set of visitor blanks, pre programmed?		----	----											
11) Get needed supplemental equipment (Directional signs, EXIT gates, Security Now signs, barrier between egress and ingress, floor directional arrows, temp lockers?)	----	----												
- get specialty items from rest from local sources like office max, etc.	----	----												
12) Begin 100% badging process for 200 S High Street								-->						
13) Implementation Phase: make every one sign the policy (annually?) - include in orientation?														

Appendix C

THREAT LOG EXAMPLE – IDENTIFYING ITEMS REDACTED

Threat, Violence and Security Issues Log						
Date	Time	Description	Offenders Name	Witness(es)	Police Report #	Notes/ Follow Up Actions
		o back to LA, get his guns and shoot up the place to the 9th floor counter				
	10:10-25am	Man went to Mayors office very upset, wants to talk to mayor right now, wants to talk to Pat Wong or a council member. Very upset. Zeke talked to him before, recalls it may have something to do with squatting on lands. Went 7th, then 9th, then left through 2nd main entrance.				
	1:30into recorded meeting	incoherent talker. Only going to put you in one heavy place ... stop tapping my phones state/county, cars and drones following me, watching me ... you are not the policy holder. Brought up				
4/5/2019		Lady stated that she is coming back to start a riot in this place - angry about rat lung worm decease,				
4/23/2019		death threat voice mail on phone				MPD brought in
5/7/2019	725	Known flasher guy entered building floors				
5/9/2019	1427	Man in yellow tank top pulled flourescent tube from dumpster, stated looking for the micro chips in the tube, Wally informed him he couldn't be here.				s video of incident
5/9/2019	1400					
5/13/2019	1100					Begin to start watching him, gather video evidence of tresspassing or theft or damage to property.
5/13/2019	1400	lady goes to 6th floor, paper disappears, some are				logged, will check videos