

April 7, 2020

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COUNTY COUNCIL

MEMO TO: EDB-1 File

F R O M: Traci N. T. Fujita, Director *tntf*
Office of Council Services

SUBJECT: **TRANSMITTAL OF INFORMATIONAL DOCUMENT RELATING TO
THE POWERPOINT PRESENTATION PROVIDED AT
APRIL 6, 2020 MEETING** (EDB-1)

The attached informational document pertains to Item EDB-1 on the Committee's agenda.

ocs:mgt:budget:fy2021:08 council presentation deliberation:transmittal

Attachment



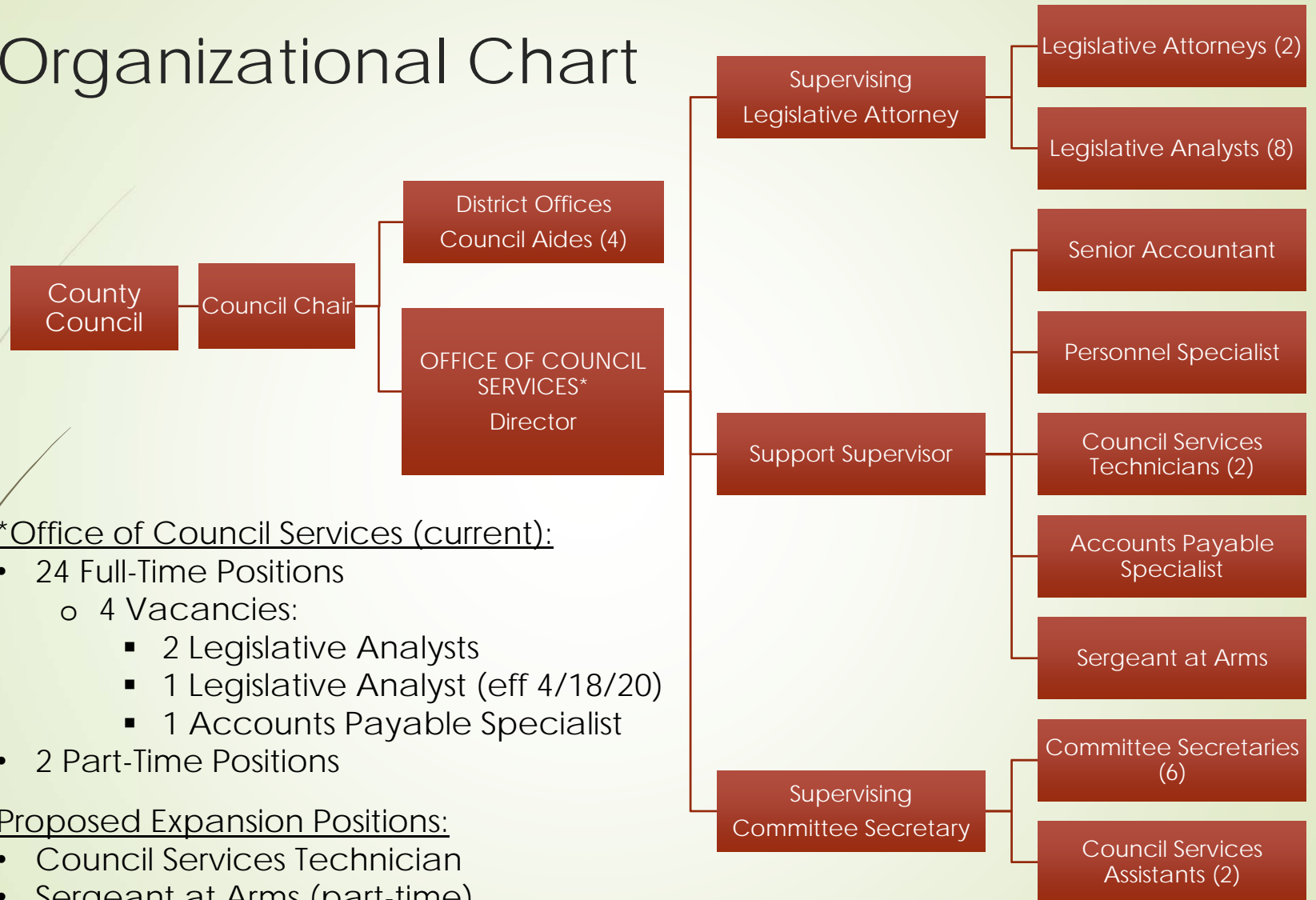
Office of Council Services FY 2021 Budget Request

Economic Development and Budget Committee

Maui County Council

April 6, 2020

Organizational Chart



Council Services Program

FY 2021 Budget Request Summary

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Chair's Contingency, Council Inauguration, Councilmembers Accounts	\$1,500,684	\$1,659,169	\$0	\$1,659,169	\$158,485	10.6%
Office of Council Services	\$4,029,995	\$5,035,302	(\$601,920)	\$4,433,382	\$403,387	10.0%
Audit and Professional Services	\$1,855,000	\$1,305,000	(\$140,000)	\$1,165,000	(\$690,000)	(37.2%)
TOTAL	\$7,385,679	\$7,999,471	(\$741,920)	\$7,257,551	(\$128,128)	(1.7%)

Chair's Contingency, Council Inauguration, Councilmembers Accounts

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Chair's Contingency	\$12,030	\$13,646	\$0	\$13,646	\$1,616	13.4%
Council Inauguration	\$0	\$8,000	\$0	\$8,000	\$8,000	n/a
Councilmembers Accounts	\$1,488,654	\$1,637,523	\$0	\$1,637,523	\$148,869	10.0%
TOTAL	\$1,500,684	\$1,659,169	\$0	\$1,659,169	\$158,485	10.6%

Office of Council Services

FY 2021 Budget Overview

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Salaries and Wages	\$2,992,615	\$3,436,745	(\$156,920)	\$3,279,825	\$287,210	9.6%
Operations	\$984,535	\$1,519,223	(\$443,000)	\$1,076,223	\$91,688	9.3%
Equipment	\$52,845	\$79,334	(\$2,000)	\$77,334	\$24,489	46.3%
TOTAL	\$4,029,995	\$5,035,302	(\$601,920)	\$4,433,382	\$403,387	10.0%

Office of Council Services

A - Salaries

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Wages and Salaries	\$2,857,615	\$3,236,745	(\$156,920)	\$3,079,825*	\$222,210	7.8%
Other Premium Pay	\$135,000	\$200,000	\$0	\$200,000	\$65,000	48.1%
TOTAL	\$2,992,615	\$3,436,745	(\$156,920)	\$3,279,825	\$287,210	9.6%

*Includes OCS staff salary step increases

REVISIONS TO THE MAYOR'S PROPOSED BUDGET:

1. Delete Deputy Director position (-\$139,246)
2. Delete Council Services Aide position (-\$47,088)
3. Add salary increases for Council Aides (+\$11,604)
4. Add 2% salary increases for Councilmembers, Director, Supervising Legislative Attorney, and Legislative Attorneys (+\$17,810)

Office of Council Services

B - Operations

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Supplies	\$49,535	\$56,835	(\$3,000)	\$53,835	\$4,300	8.7%
Services	\$559,814	\$1,112,143	(\$440,000)	\$672,143	\$112,329	20.1%
Utilities	\$30,228	\$30,228	\$0	\$30,228	\$0	0%
Travel	\$272,915	\$247,739	\$0	\$247,739	(\$25,176)	(9.2%)
Other Costs	\$72,043	\$72,278	\$0	\$72,278	\$235	0.3%
TOTAL	\$984,535	\$1,519,223	(\$443,000)	\$1,076,223	\$91,688	9.3%

REVISIONS TO THE MAYOR'S PROPOSED BUDGET:

1. Reduce cubicle and desk for deleted Deputy Director position (-\$3,000)
2. Delete document scanning/disposal project (-\$170,000)
3. Delete closed captioning services (-\$170,000)
4. Delete 7th floor plan design project (-\$100,000)

Office of Council Services

C - Equipment

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Machinery & Equipment	\$42,600	\$68,400	(\$2,000)	\$66,400*	\$23,800	55.9%
Lease Purchases	\$10,245	\$10,934	\$0	\$10,934	\$689	6.7%
TOTAL	\$52,845	\$79,334	(\$2,000)	\$77,334	\$24,489	46.3%

* Includes \$38,000 to replace 2 computer servers

REVISIONS TO THE MAYOR'S PROPOSED BUDGET:

1. Reduce computer for deleted Deputy Director position (-\$2,000)

Audit and Professional Services

	FY 2020 BUDGET ADOPTED (A)	FY 2021 MAYOR'S PROPOSED (B)	REVISIONS TO MAYOR'S PROPOSED (C)	FY 2021 REVISED REQUEST (D) [B+C=D]	OVERALL \$ CHANGE (E) [D-A=E]	OVERALL % CHANGE (F) [E/Ax100]
Program Audits	\$405,000	\$405,000	\$0	\$405,000	\$0	0%
Special Counsel	\$150,000	\$500,000	(\$140,000)	\$360,000	\$210,000	140.0%
Community Plan Review	\$250,000	\$0	\$0	\$0	(\$250,000)	(100.0%)
Housing Authority Feasibility Study	\$150,000	\$0	\$0	\$0	(\$150,000)	(100.0%)
Molokai Climate Change Master Plan	\$500,000	\$0	\$0	\$0	(\$500,000)	(100.0%)
Budget Software	\$400,000	\$400,000	\$0	\$400,000	\$0	0%
TOTAL	\$1,855,000	\$1,305,000	(\$140,000)	\$1,165,000	(\$690,000)	(37.2%)