

Michael P. Victorino
Mayor

Sananda K. Baz
Managing Director



OFFICE OF THE MAYOR
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

June 8, 2020

Honorable Michael J. Molina, Committee Chair
Governance, Ethics, and Transparency Committee
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Molina:

**SUBJECT: NOMINEES TO BOARDS, COMMITTEES, AND
COMMISSIONS (GET-2)**

In accordance with Section 13-2(17) of the Charter of the County of Maui, I am pleased to submit the following nomination, along with their completed application, for your review and consideration:

Real Property Tax Review Board

Carolyn Franklin (replacing Jonathan Lubera) Term Expiration 3/31/2022

If you have any questions on this matter, please contact Gladys Baisa, Community Liaison, Office of the Mayor, at 270-8211.

Sincerely,

A handwritten signature in black ink that reads "Michael P. Victorino".

MICHAEL P. VICTORINO
Mayor

Attachments
MPV:GB/so

Resolution

No. _____

**RELATING TO THE APPOINTMENT OF CAROLYN FRANKLIN
TO THE REAL PROPERTY TAX REVIEW BOARD
FOR THE COUNTY OF MAUI**

WHEREAS, by correspondence dated June 8, 2020, Mayor Michael P. Victorino notified the Council of his nomination of Carolyn Franklin to the Real Property Tax Review Board for the County of Maui for a term expiring on March 31, 2022, to fill a vacancy replacing Jonathan Lubera pursuant to Sections 2.40.170 and 3.48.620, Maui County Code ("MCC"), and Section 13-2, Revised Charter of the County of Maui (1983), as amended ("Charter"); and

WHEREAS, Charter Section 13-2, requires the Mayor's nominee to be approved by the Council; and

WHEREAS, Charter Section 13-2(17), requires the Council to approve or disapprove the nomination within sixty days after the Mayor submits the name of the nominee to the Council because of the death, resignation, or removal of a member; now, therefore,

BE IT RESOLVED by the Council of the County of Maui:

1. That it approves the appointment of Carolyn Franklin to serve on the Real Property Tax Review Board for the County of Maui for a term expiring March 31, 2022;
2. That the Council expresses its gratitude and appreciation to Carolyn Franklin for her willingness to be considered for public service and actively participate in County government; and
3. That certified copies of this Resolution be transmitted to the Mayor, the Managing Director, and the Corporation Counsel.

APPROVED AS TO FORM AND LEGALITY

/s/ Mimi Desjardins

MIMI DESJARDINS

Department of the Corporation Counsel
County of Maui

2019-2063

2020-06-08 Resolution RPTRB Franklin/Lubera



BOARD/COMMISSION APPLICATION FORM

RECEIVED

2020 MAY 18 PM 2: 54

OFFICE OF THE MAYOR

(Please print or type)

Name: Franklin
(Last)

Carolyn
(First)

City of Residence: Kihei

Island: Maui

Current Employer & Position: Aloha International Employment (Temporary Assignments with secretarial duties)

Business Phone: 808-871 - 6373

Business Fax: 808-871-7050

Email (optional): alohainternationalemployment.com

Please indicate why you are interested in serving and what skills you may have to contribute:

Having served the County of Maui as the Real Property Assessment Division's Commission Support Clerk, I learned how to assist taxpayers with appeals, exemptions, land classes and tax rates. Communicated with Corporation Counsel, RPA appraisers and the BOR members. In preparations for the hearings, I needed to know the laws and ordinances pertaining to property taxes. I loved my work and retired to take care of my new granddaughter.

Always, laws and people change and there is much more to learn as I continue to serve the County of Maui.

Employment History:

From	To	
02/2017	Current	Aloha International Employment, varied secretarial assignments.
07/2006	12/2016	County of Maui, Dept. of Finance, Commission Support Clerk
2001	2006	Aloha International and Kahului Baptist Preschool - Secretary
1992	2001	Hyatt Regency Maui, Renaissance Wailea, Grand Wailea Resorts

Political Affiliation: Democrat/Independent (per Carolyn, she is a registered Democrat)

Section 13-2(2) of the Charter, County of Maui, requires that not more than a bare majority of members of a board or commission belong to the same political party; therefore, please indicate if registered/card carrying member of a political party. If not, indicate "None" or "Independent."

Community and Professional Organizations/Activities:

Most of my current volunteer work is with my church, Kihei Baptist Chapel - duties include child care and working in the church thrift store. Other volunteer work includes dispersing food for the Maui Food Bank.

Also, I have volunteered for assignments for the Fourth Fridays in Kihei.

Previous County Experience (employment or board member):

County of Maui Dept. of Finance, Real Property Assessment Division, Commission Support Clerk for the Board of Review

Educational Background:

UH Maui Campus - Computer Skills -- Word, Excel, Power Point

University of California Berkeley Campus - Bachelor Degree in Dramatic Arts and Literature

Canada Community College, Redwood City, CA - AA Degree in Liberal Arts

Consent to be Nominated and Certification of Truthfulness and Accuracy of Information:

I declare that the above statements are true and accurate to the best of my knowledge.

Signature: Carolyn M. Franklin

Date: May 14, 2020

Most board/commission appointments are subject to confirmation by the Maui County Council. Most of these positions are for five-year terms. If you are selected as a nominee, the information contained on this form will be provided to the public upon request.

Please send completed forms to OFFICE OF THE MAYOR, 200 SOUTH HIGH STREET, WAILUKU, HAWAII 96793; or fax to 270-7870. For further information, call 270-7855; on Lana'i, call 1-800-272-0125; on Moloka'i, call 1-800-272-0117.

CAROLYN M. FRANKLIN (ANJI)
64 KONALE PLACE, KIHAI, HI 96753 / 808-442-2766, anjicrfran@gmail.com

EMPLOYMENT RESUMÉ

OBJECTIVE: Full or part-time, casual or temporary position as Secretary/Clerk, Room Service Order Taker, Communications Operator or Spa Attendant

SKILLS & Microsoft Office 10, GroupWise Email, ADP Payroll, IAS World Property Assessment System.

ABILITIES: Able to multitask and complete assignments successfully while meeting multiple deadlines.
Able to learn and adapt to new procedures, computer software and hardware.
Able to ensure consistent work flow despite interruptions.
Able to maintain hard, soft and electronic indexed files

EXPERIENCE: *Current Employment – Aloha International Employment*

430 Kele St., Suite #301, Kahului, HI 96732 / 808-871-6373

- Receptionist and clerical duties as directed by agency, including transcribing 2018 Annual AOA Meeting minutes for Elua Village, Wailea, Administrative Assistant for Aqua Home Loans, a mortgage company

March 2006 to December 2016, (Retired)

Real Property Assessment (RPA) Division Commission Support Clerk.

70 E. Kaahumanu Ave., Suite A-16, Kahului, HI / 808-270-7297

- Transcribe action minutes for quasi-legal Board of Review Hearings.
- Respond to and complete tasks, queries and directives from taxpayers, supervisors, Board of Review members, and Corporation Counsel.
- Created the RPA Board of Review Procedures and Board of Review Member Manuals.

2001 to 2006

Aloha International Employment

- Temporary clerical and secretarial duties as assigned by Aloha International Employment Agency (see above)

Kahului Baptist Preschool Secretary

309 Pu'unene Ave., Kahului, HI 96732

- Maintain student records, answer telephones, create calendars, shop for snacks, etc.

1992 - 2001

Hvatt Regency Maui Resort Hotel and Spa

200 Nohea Kai Drive, Ka'anapali, HI

- Room Service Assistant Manager, Private Branch Exchange Operator

Renaissance Wailea Hotel and Resort

Alanui Drive, Wailea, HI

- Room Service Assistant Manager

Grand Wailea Hotel, Resort and Spa

3850 Wailea Alanui Rd., Wailea, HI

- Banquet Coordinator

Payroll and tip disbursement for banquet wait help, bartenders and conventions services employees.
Inspect banquet rooms to ensure proper set up and cleanliness per the guest/group specifications.

EDUCATION

University of Hawaii Maui Campus – Computer Skills

University of California Berkeley, Bachelor of Arts – Dramatic Arts and Literature

Cañada Community College, Redwood City, California, Associate of Arts - Liberal Arts

Menlo Atherton High School – Menlo Park, California

REFERENCES -

Melvina Kanaha – Information Services Supervisor, County of Maui Dept. of Finance, RPA Division (808-270-7297)

Tina Brody – Friend