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**COUNTY COUNCIL**  
COUNTY OF MAUI  
200 S. HIGH STREET  
WAILUKU, MAUI, HAWAII 96793  
[www.MauiCounty.us](http://www.MauiCounty.us)

May 7, 2019

The Honorable Kelly T. King  
Council Chair  
County of Maui  
Wailuku, Hawaii 96793

Dear Chair King:

SUBJECT: **2019 MAUI AGRICULTURAL FESTIVAL AND 4-H  
LIVESTOCK FAIR, WAR MEMORIAL COMPLEX**  
(HFC-19)

May I request the attached proposed resolution, entitled "AUTHORIZING THE ISSUANCE OF A PERMIT WITH GREATER DURATION THAN FIVE CONSECUTIVE DAYS FOR USE OF THE WAR MEMORIAL COMPLEX FOR THE 2019 MAUI AGRICULTURAL FESTIVAL AND 4-H LIVESTOCK FAIR PURSUANT TO SECTION 13.04A.100(D), MAUI COUNTY CODE," be placed on the next Council meeting agenda.

Sincerely,

A handwritten signature in black ink, appearing to read "Riki Hokama", with a long, sweeping flourish extending to the right.

RIKI HOKAMA, Chair  
Healthy Families and Communities  
Committee

hfc:ltr:019ach01:ske

Attachment

# Resolution

No. \_\_\_\_\_

AUTHORIZING THE ISSUANCE OF A PERMIT WITH GREATER DURATION THAN FIVE CONSECUTIVE DAYS FOR USE OF THE WAR MEMORIAL COMPLEX FOR THE 2019 MAUI AGRICULTURAL FESTIVAL AND 4-H LIVESTOCK FAIR PURSUANT TO SECTION 13.04A.100(D), MAUI COUNTY CODE

WHEREAS, MAUI COUNTY FARM BUREAU requests authorization to use the War Memorial Complex's special events arena and baseball fields, gymnasium and stadium parking lot from May 27, 2019 through June 3, 2019 for the Maui County Agricultural Festival and the 4-H Livestock Fair, which will be held June 1, 2019 from 8:00 a.m. to 5:00 p.m.;

WHEREAS, in accordance with Section 13.04A.100(D), Maui County Code, a special event permit for activities at any County park or recreational facility for more than five consecutive days requires authorization by the Council of the County of Maui; and

WHEREAS, by Exhibit "A", attached hereto and incorporated herein, Maui County Farm Bureau has applied for a special event permit for use exceeding five consecutive days as required by the Department of Parks and Recreation and Maui County Code; and

WHEREAS, the Department of Parks and Recreation seeks Council authorization to issue the requested special event permit; now, therefore,

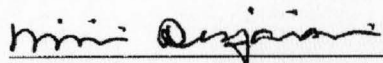
BE IT RESOLVED by the Council of the County of Maui:

**Resolution No. \_\_\_\_\_**

1. That it does hereby authorize the issuance of a special event permit exceeding five consecutive days for use by Maui County Farm Bureau of the War Memorial Complex's special events arena and baseball fields, gymnasium and stadium parking lot from May 27, 2019 through June 3, 2019; and

2. That certified copies of this resolution be transmitted to the Mayor and the Director of Parks and Recreation.

APPROVED AS TO FORM AND LEGALITY:



\_\_\_\_\_  
Deputy Corporation Counsel  
County of Maui  
LF 2019-0695



County of Maui  
Department of Parks and Recreation (DPR)

# PERMIT APPLICATION

Office Use Only

Active Net Reservation # \_\_\_\_\_

- ☒ Special Event / Tournament ☐ Community Class ☐ Camping  
☐ General Use (Private parties, meetings, leagues-Indicate sport: \_\_\_\_\_, etc.)

Applicant: (Your name) Warren K. Watanabe Email: warrenmcfb@gmail.com

Organization: (If any) Mau'i County Farm Bureau May we email your permit should it be approved?  
☒ Yes ☐ No

Daytime Phone: (808) 281-9718

After Hours Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

PO Box 148 Kula, HI 96790

Activity (Event) Name: Mau'i Ag Fest & 4-H Fair

Estimated Participants: \_\_\_\_\_

(May be indicated on attachment)

Requested Date(s): \_\_\_\_\_

(May indicate additional dates on an attachment)

May 27, 2019 -

June 3, 2019

Requested Time(s): \_\_\_\_\_

(May indicate additional times on an attachment)

Requested Location(s): \_\_\_\_\_

(List all sites being requested, including any additional parking requests. Indicate additional locations on attachment)

War Memorial Soccer field, ball field, gym + stadium parking

Request for use of facilities in multiple districts: (For this activity, select all districts for which you are requesting usage)

- ☒ Central Maui ☐ East Maui ☐ South Maui ☐ West Maui  
☐ Hana - Maui ☐ Moloka'i ☐ Lana'i

From the following, select all items that apply to your proposed activity:

- ☒ Food and/or Beverage Consumption ☐ Alcohol / Liquor Consumption ☒ Open to the Public  
☒ Food and/or Beverage Sales ☐ Alcohol / Liquor Sales (Dept. of Liquor Control permit required)  
☐ Non-food Merchandise Sales ☒ Bouncers / Air Jumps / Slides ☒ Tents / Shade Structures  
☒ Fees / Charges (Admission fees, participant/team fees, vendor/concessionaire fees, donations, etc.)

Any additional notes regarding your proposed activity: \_\_\_\_\_

This event combines the Mau'i County Ag Festival and the 4-H Livestock Auction

\*Additional information may be required. Please refer to page two (2) for the list of all attachments that must be included with the submission of this completed Permit Application.

By signing below, I acknowledge that I have fully disclosed all the details of my proposed event. I understand that any changes to what I have represented to the County of Maui Department of Parks and Recreation (DPR) will require the completion of a new Permit Application. I also understand that DPR must determine whether the park/facility can accommodate my request and that submission of this application and required attachments does not guarantee approval of my request. In addition, I acknowledge that I have read and accept all the terms and conditions set forth in this Permit Application and all applicable sections of the Maui County Code.

Warren K. Watanabe  
(Applicant Name)

Warren K. Watanabe  
(Applicant Signature)

11/30/18  
(Date)

## LIST OF REQUIRED ATTACHMENTS

*(Permit Applications that are submitted without all required attachments for that permit type will be considered incomplete and will not receive the initial review)*

### The following attachments are required for all permit types (except Camping):

- |   |  |
|---|--|
| <p><input checked="" type="checkbox"/> <b>Preliminary Site Plan / Layout</b></p> <ul style="list-style-type: none"> <li>* To scale (Or clearly indicate if not to scale)</li> <li>* Include measurements</li> <li>* Indicate <u>all</u> structures, such as:<br/>Tents, portable toilets, dumpsters, stage, etc.</li> <li>* <u>If race/walk</u>: Depict course<br/>(Also indicate course marshalls)</li> </ul> <p><input checked="" type="checkbox"/> <b>Detailed Participant Information</b></p> <ul style="list-style-type: none"> <li>* Include the gender and age groups</li> <li>* <u>If tournament / league</u> Include number of teams and team names</li> </ul> | <p><input checked="" type="checkbox"/> <b>Preliminary Time Schedule</b></p> <ul style="list-style-type: none"> <li>* Include <u>details</u>, such as: set-up times, clean-up times, times of any deliveries (tents, portable luas, etc.)</li> <li>* <u>If ocean event</u>: Indicate requested "rain out" date(s)</li> </ul> <p><input checked="" type="checkbox"/> <b>Authorized Agent(s) Letter (For Organizations)</b></p> <ul style="list-style-type: none"> <li>* Must be signed by an officer of the organization</li> <li>* Notary required</li> <li>* Clearly state whether the agent(s) is authorized to sign on behalf of the organization</li> <li>* Contact information for the authorized agent<br/>(Phone number, email address and mailing address)</li> </ul> |
|---|--|

### If applicable, the following attachments are also required:

- |   |  |
|---|--|
| <p><input checked="" type="checkbox"/> <b>Letter of Request (If Government <u>or</u> Annual Event)</b></p> <ul style="list-style-type: none"> <li>* Addressed to DPR Director:<br/>Ka'ala Buenconsejo<br/>700 Hali'a Nako Street, Unit 2<br/>Wailuku, HI 96793</li> <li>* Indicate scope/purpose of the event</li> <li>* Include any requests of the department, such as:<br/>Equipment, opening of gates, etc.</li> <li>* <u>If government event</u>: Dept. or Division Head to sign</li> </ul> <p><input type="checkbox"/> <b>Tentative Practice/Game Schedule (If League)</b></p> <ul style="list-style-type: none"> <li>* Include time(s), date(s) and location(s)</li> <li>* Separate practices and games</li> </ul> <p><input checked="" type="checkbox"/> <b>Detailed Fee/Charge Explanation</b></p> <ul style="list-style-type: none"> <li>* Indicate <u>all</u> fees/charges, such as:<br/>Admission charges, participant/team fees, donations, vendor/concessionaire fees, registration fees, etc.</li> <li>* Include amounts being charged for <u>each</u> charge type</li> </ul> <p><input type="checkbox"/> <b>Equipment Rental Form</b></p> <ul style="list-style-type: none"> <li>* Used to request the rental of equipment, such as:<br/>mobile stage, mobile bleacher, picnic tables, wooden stage platforms (4x8) / stairs</li> <li>* Dependent upon availability ; limited quantities</li> </ul> | <p><input type="checkbox"/> <b>Camper / Vehicle / Tent Information (If Camping)</b></p> <ul style="list-style-type: none"> <li>* Indicate the total number of campers/licensed dogs<br/>(Max: 6 per campsite)</li> <li>* Include names and ages of all campers<br/>(Dogs must be licensed - Include license #)</li> <li>* Include vehicle color, make, model and license plate #</li> <li>* Indicate tent color(s)</li> </ul> <p><input checked="" type="checkbox"/> <b>Event Coordinator Contact Information (If different from the applicant)</b></p> <ul style="list-style-type: none"> <li>* May be incorporated into <b>Authorized Agent(s) Letter</b></li> <li>* Include name, phone number(s), email address</li> </ul> <p><input checked="" type="checkbox"/> <b>IRS 501(c) Determination Letter (If Non-Profit)</b></p> <ul style="list-style-type: none"> <li>* Must be in good standing with the IRS and the State of Hawaii (DCCA)</li> </ul> <p><input type="checkbox"/> <b>Curfew Extension Request Form</b></p> <ul style="list-style-type: none"> <li>* Used to request usage of a facility beyond normal open hours</li> <li>* Most facility hours are from 7:00 am-11:00 pm</li> </ul> <p><input checked="" type="checkbox"/> <b>More Than Three (3) Consecutive Days Request Form</b></p> <ul style="list-style-type: none"> <li>* Used to request (non-revenue generating) usage of a facility for more than three (3) consecutive days</li> <li>* Does <u>not</u> apply to camping permits</li> </ul> |
|---|--|



County of Maui  
Department of Parks and Recreation (DPR)

Office Use Only

**REGULATIONS AND POLICIES  
FOR THE USE OF FACILITIES**

**LIABILITY OF PERMITTEE: (Initial each section)**

*KKV* Permittee will be required to execute an Indemnity Agreement with the County of Maui providing that it shall defend, indemnify and hold harmless the county, its officers, agents and employees for any liability damage, loss or injury to any person or property which arises from the negligent, wrongful, unlawful conduct by the permittee in the use of the abovementioned facility for which the permit has been issued.

**POLICY RELATING TO ACCOMMODATIONS FOR DISABLED PARTICIPANTS IN ACTIVITIES, SPORTS LEAGUES AND ORGANIZATIONS AT MAUI COUNTY PARKS AND FACILITIES:**

*KKV* It is the policy of the County of Maui Department of Parks and Recreation to ensure equal access for all participants using county parks and facilities. Permit holders, sports leagues and organizations utilizing county parks, community centers, swimming pools, tennis courts, athletic fields, stadiums, gymnasiums and other recreational areas shall comply with the Americans with Disabilities Act, 35.130 by providing effective communication and/or program modification for participants with disabilities.

**CUSTODIAL DEPOSIT:**

*KKV* Custodial deposits are refundable upon determination by the Director of Parks and Recreation that the cleaning restoration of the abovementioned facility has been satisfactorily performed. Custodial deposits will be forfeited to the department if restoration is not completed within the time provided for on the permit. If the permit holder does not satisfactorily clean and restore abovementioned facility, the department shall perform the necessary cleaning and restoration, deduct the cost of said cleaning and restoration from the deposit and recover by legal means available, any cost in excess of said deposit.

*KKV* Custodial deposits will be forfeited to the department for failure of the permit holder to abide by the rules and regulations; including failure to end activity by the permitted ending time and all curfew and closure times of facility.

**KEY DEPOSIT:**

*KKV* It is not the responsibility of DPR staff to call the permittee to pick up keys for the permitted facility.

*KKV* Failure to pick up key(s) may result in the forfeiture of the permit and authorization to utilize the facility that was reserved.

*KKV* Key deposits are refundable upon return of the key to the department. Key deposits will be forfeited to the department in the event that they key is not returned to the department within twenty-four (24) hours after the termination of the activity.

**CHECK ACCEPTANCE POLICY:**

*KKV* Checks will be accepted for rental, custodial, and key deposits no later than sixty (60) days prior to the reservation date. Please make your check payable to the County of Maui. Applicant must make check for the exact amount due. The applicant's name, address and account number should be imprinted on the check. No second or third party checks will be accepted. A \$25 returned check fee will be charged on any check not honored by the bank for any reason. Failure to make payment on a returned check and on the returned check fee will result in the cancellation of the reservation and future reservations will be denied.

### CANCELLATION POLICY:

WKS Notice of cancellation shall be given in person no later than fourteen (14) working days prior to the scheduled event day to receive full refund.

### SEVERE WEATHER OR OTHER EMERGENCY CANCELLATION POLICY BY PARKS:

WKS The activation of the action to suspend all permits and programs will take place when the County Civil Defense Office, Governor, Mayor, Department of Parks and Recreation's Director or Deputy Director declares "A WARNING" for a pending incident, be it hurricane, tsunami or other natural event that normally affords the county twenty-four (24) hours of notification. All fields, gyms, community centers and other facilities owned and maintained by the County of Maui (COM) Parks and Recreation Department may be closed. All events scheduled at COM facilities will be cancelled if a facility is officially closed. The facility will be re-opened only after select COM personnel has inspected and deemed the facility to be safe for use by the community.

WKS In the event of an earthquake, fire, or other emergency situation that requires a staging area or shelter, or declaration of the cancellation of permits and programs will be declared as a result of the decision made by the Director or Deputy Director of the Department of Parks and Recreation, the Mayor or the Governor. At the point of notification to the permittee of the facility, the permittee will cease their event.

WKS The COM will make every effort to give advance notice of the cancellation of any event, or the closure of any COM facility, due to severe or inclement weather or emergency. However, the COM reserves the right to cancel any event or close any facility without prior notice when it is in the best interest of the health and safety of the public due to severe or inclement weather or other emergencies. Upon application, all permit applicants acknowledge that rescheduling of a facility will be accommodated if possible, or a refund will be provided.

### ITEMS LEFT IN FACILITY:

WKS The County of Maui will not be responsible for any articles left in county facilities.

### SOUND LEVEL POLICY:

WKS My event may affect the neighborhood in which the facility is located. I will cooperate with the county by abiding by the following: keeping noise at a reasonable level and stopping my activity as well as any amplified sound promptly at 10:00 pm.

WKS Should I continue to use amplified sound after 10:00 pm, I understand that the power source to any sound equipment will be turned off and the county will not be responsible for any damage to the equipment. In addition, should I fail to comply with the 10:00 pm curfew, I understand that my custodial deposit may be forfeited.

### SECTION 13.04.040 - MAUI COUNTY CODE:

WKS I am aware that according to Section 13.04.040 of the Maui County Code states that, "It shall be unlawful for any person, within the limits of any parks or recreation facility, to park or operate any vehicle on grassed or sand areas." I understand that the unloading and loading of party or event supplies, from a vehicle, will be done from the parking lot of the facility. In addition, I understand that Department of Parks and Recreation's facilities are open from 7:00 am - 10:00 pm.

By signing below, I acknowledge that I have read and fully understand the aforementioned rules and regulations.

Warren K. Katanabe  
(Applicant Name)

Warren K. Katanabe  
(Applicant Signature)

11/30/18  
(Date)



County of Maui  
Department of Parks and Recreation (DPR) 2018

Office Use Only

**RELEASE, ACKNOWLEDGMENT AND  
INDEMNIFICATION**

JKR I, the undersigned, also known as the Permittee, have been granted permission by the COUNTY OF MAUI to use the facility as permitted on this permit, also known as Facility, for the event to be held on the date(s) as stated on the abovementioned permit, do hereby agree for itself, its agent and assigns as follows:

JKR Permittee shall defend, indemnify, and hold the COUNTY OF MAUI, its departments and employees from and against all loss, liability, claims and demands for injury or damage, including but not limited to claims for property damage, personal injury or wrongful death, arising out of, or in connection with, said usage of the abovementioned Facility and shall reimburse the COUNTY OF MAUI for its costs and expenses, including reasonable attorney fees, in connection with any defense of such claim.

JKR Permittee further agrees that in case the COUNTY OF MAUI shall without any fault on its part be made party of any litigation commenced by or against the undersigned, then it will defend the COUNTY OF MAUI in any such litigation and will pay all costs and expenses, including attorney fees, should any such costs and expenses be incurred by or imposed on the COUNTY OF MAUI by, or in connection with, such litigation.

JKR Permittee acknowledges all defects in said Facility, if any, and assumes any and all risks that may arise from the use of said Facility.

JKR Permittee shall repair or cause to be repaired all damage, if any, to the Facility.

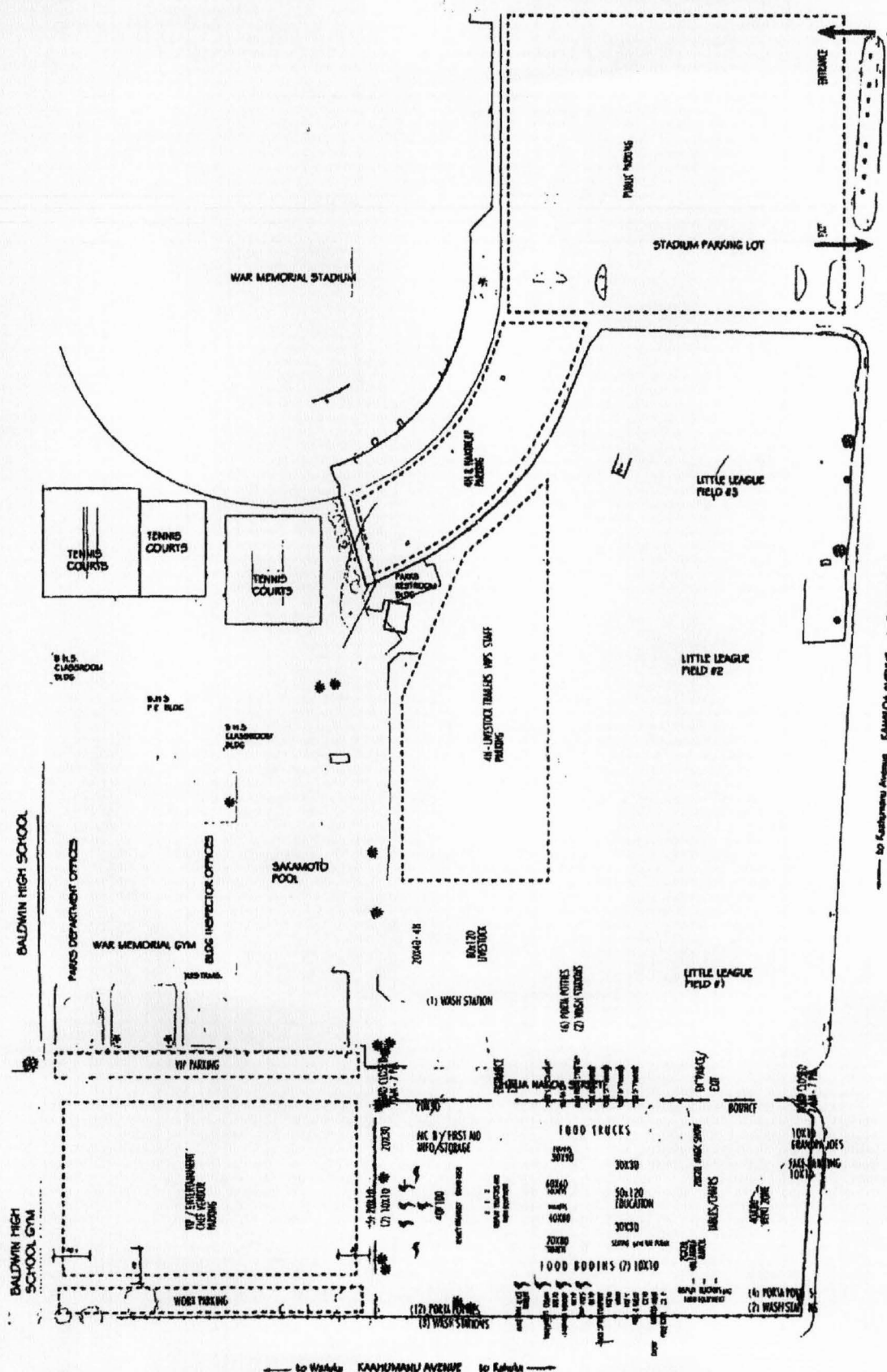
I have read and accept all the terms and conditions of this permit and do hereby agree to follow all rules and regulations set forth by the COUNTY OF MAUI and the STATE OF HAWAII.

Warren K. Watanabe  
(Applicant Name)

Warren K. Watanabe  
(Applicant Signature)

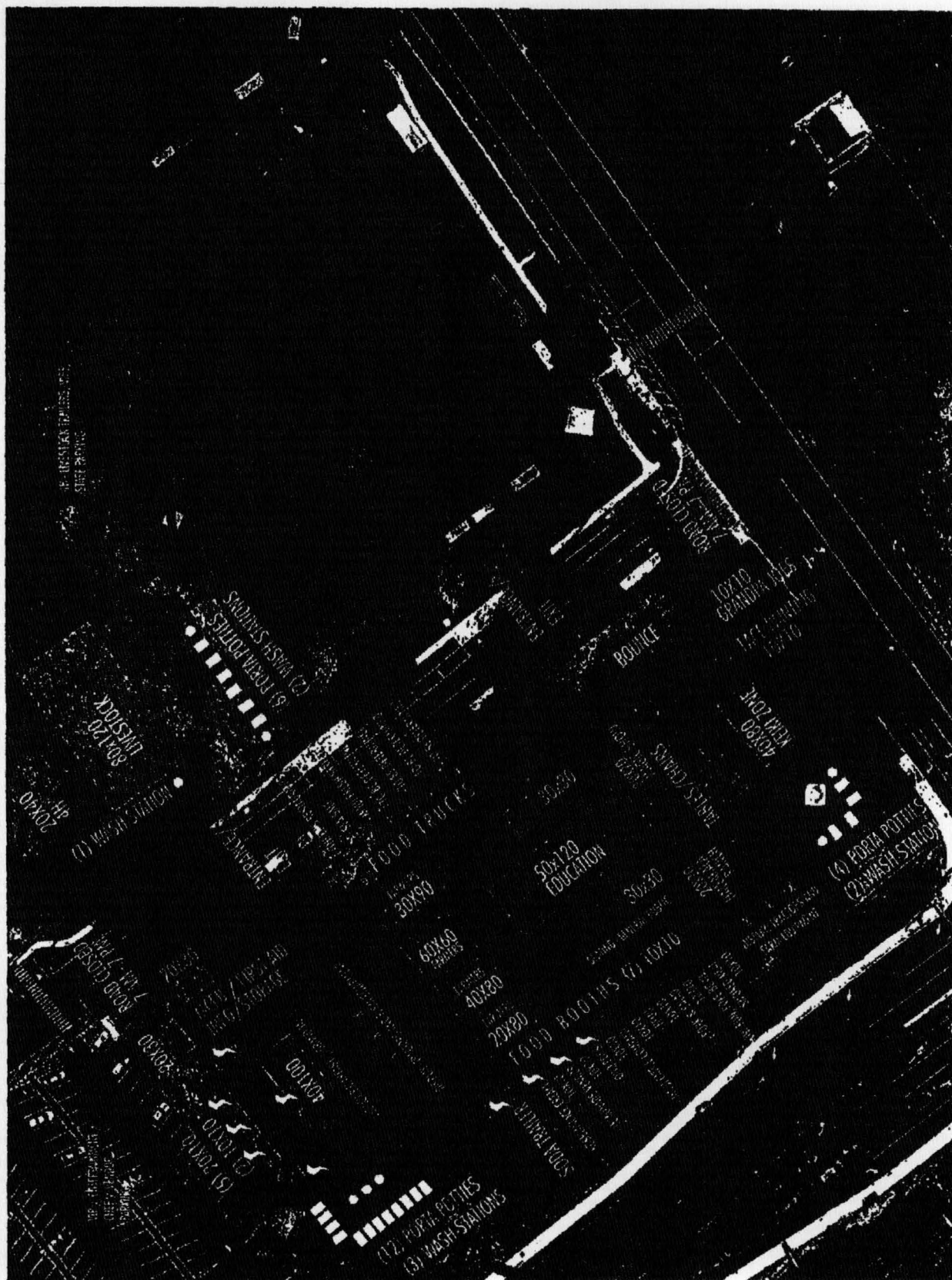
11/30/18  
(Date)

JKR  
11/30/18



KEOLU PARK PARKING LOT  
 SKATEBOARD AREA  
 BOYS & GIRLS CLUB OF MAUI  
 MAUI NEI BOTANICAL GARDENS





## **EMERGENCY PLAN**

# **Maui AgFest & 4-H Livestock Fair**

**MAUI WAR MEMORIAL RECREATIONAL COMPLEX  
Saturday June 1, 2019**

The AgFest & 4-H Livestock Fair will be held at the Maui War Memorial Recreational Complex.

The Event administration will be coordinated by the below noted officials:

The main contact cell number is (808) 385-3530

The officials of the event that are concerned with these plans are:

Executive Consultants	Warren Watanabe/Kyle Caires
Event Managing Director	Charlene Kauhane
Security Coordinator	*****
First Aid	*****

The hours of operation of the event are:

Saturday (June 1, 2019)      8:00 a.m. – 5:00 p.m.

## **EMERGENCY PLAN**

1. The Executive Consultants & Event Managing Director will be responsible for all decisions regarding any type of emergencies. They or their appointed alternate will be located on the event grounds at all times that the event is in operation. Any required emergency vehicle or personnel will be requested by these officials by telephone through the 911 emergency services.
2. There are three (3) main vehicle access gates – KANALOA AVENUE, BALDWIN HIGH SCHOOL, and the FOOTBALL STADIUM gates. The Baldwin High School gate will be the Main Access Gate for all emergency vehicles. When informed of the impending approach of an emergency vehicle, the event officials will clear this area and be prepared to guide the emergency vehicle to the emergency. A fire lane will be maintained around the Exhibition Areas.

3. All fire hydrants will be kept free from any obstructions and ready for immediate use. Fire extinguishers are located in all tents and other exhibition and entertainment space as required by the MFD Fire Marshall.
4. When it becomes necessary to alert event officials and other concerned personnel of any emergency by two-way radios, the following code will be used so as to avoid alarming the general public until such notice becomes necessary:

CODE RED	FIRE
CODE BLUE	POLICE
CODE WHITE	AMBULANCE
CODE YELLOW	EVACUATION

## **EVACUATION PLAN**

1. Any decision to evacuate the event grounds will be made by the Executive Consultants and Event Managing Director after consultation with the appropriate County Emergency Departments such as MPD & MFD.
2. The Executive Consultants, Event Managing Director, Security Chairperson, will have a copy of the Evacuation Plan.
3. All event personnel must be familiar with all gate locations and be prepared to quickly open all gates when so instructed.
4. If emergency vehicles are required at the event grounds during the evacuation, the KANALOA GATE WILL BE THE ACCESS GATE.

**Build Out Plan for  
Maui AgFest and 4H Fair – June 1, 2019**

**Monday, May 27, 2019**

9 am – 6 pm            **MAUI RENTS** - set up on Soccer Field (aka Special Events Field)  
                                 (1) 50x120, (2) 40x40 and (2) 30x90 tents

**MCFB** – hang banners in 50x120, 40x40 and 30x90 tents  
                                 **MCFB** – hang sponsor banners on fences between Special Events and  
                                 Baseball fields

**Tuesday, May 28, 2019**

9 am – 6 pm            **MAUI RENTS** - set up T-ball Fields 4 and 5 / (1) 80x120, (1) 20x40

1 pm                      **MAUI RENTS** - drop tables and chairs for (1) 50x120, (2) 40x40 and (2)  
                                 30x90 tents and (1) 80x120, (1) 20x40

3 – 5 pm                **4H** – Bring down panels. Place tables and chairs in (1) 80x120, (1) 20x40  
3 – 5 pm                **MCFB** – Place tables and chairs in 50x120, 40x40 and 30x90 tents

**Wednesday, May 29, 2019**

9 am – 6 pm            **MAUI RENTS** - set up Soccer Field (aka Special Events Field) – (1) 40x80,  
                                 (1) 40x100; (5) 20x10 and (2) 10x10.  
                                 **MAUI RENTS** - drop tables and chairs for (1) 40x80, (1) 40x100; (5) 20x10,  
                                 and (2) 10x10.

9 am – 6 pm            **4H** – Set up panels.

1pm – 5 pm            **MCFB** – Set up banners, tables and chairs for (1) 40x80, (1) 40x100; (5)  
                                 20x10, and (2) 10x10

1 pm – 5 pm            **MCFB** – Place signs for Entrance and Exit in Stadium Parking  
                                 **MCFB** – Place signs for Sponsor Parking, Handicap Parking, 4H Parking, and  
                                 Vendor Parking.  
                                 **MCFB** – Mount flags and signage around Special Events area.

**Thursday, May 30, 2019**

9 am – 6 pm            **MAUI RENTS** - set up Soccer Field (aka Special Events Field) – (8) 10x10 for  
                                 Food Booths and First Aid, (1) 30x30 and (1) 20x30 at bottom right for MCFB  
                                 Info/education – build in L-shape – and 20x60 for General Public Seating.

**MAUI RENTS** - drop tables and chairs for (8) 10x10 for Food Booths and First Aid, 30x30 (MCFB) and 20x30 (MCFB) and 20x60 (Seating)

9 am – 6 pm                      **4H** – Set up panels.

Noon – 1 pm                      **MOVERS** - Off load picnic benches onto Soccer Field (aka Special Events Field) *\*Requires fork lift and six men to place picnic benches.*

1 pm – 3 pm                      **MCFB** - set up tables and chairs and banners in (8) 10x10 for Food Booths and First Aid.

1 pm – 3 pm                      **MCFB** - set up HDOA wash stations and fire extinguishers required by special use permit.

**Friday, May 31, 2019**

9 am – 6 pm                      **MAUI RENTS** - set up final tents Soccer Field (aka Special Events Field)

9 am – 6 pm                      **4H** – Bring down animals.

9 am – 11 am                      **ENVISIONS HAWAI'I** - set up *keiki* zone picnic tables and horse carriage and décor.

9 am – Noon                      **MCFB** – Set up *Keiki Zone* tent.

9 am – 6 pm                      **ALL VENDORS** set up booths – Food Booths, Ag Tents, *Keiki Zone*, Education/Information tents.

9 am – 11:30 am                      **PACIFIC PORTABLES** set up porta potties and wash stations on Soccer Field (aka Special Events Field). Four porta potties and two wash stations by *keiki* zone. 12 porta potties and three wash stations at main bathroom area.

11:30 am - Noon                      **PACIFIC PORTABLES** set up porta potties and wash stations on T-Ball Fields. *Six porta potties and two wash stations in one area. One wash station by entrance of 80x120.*

1 pm                                  **MAUI SODA and ICE WORKS** sets up soda trailer  
*\*Requires hook up to electricity and water*

1 pm                                  **ALOHA WASTE** – Drop off and set up dumpster

2 pm – 4 pm                      **BOUNCER COMPANY** - set up two bouncers

2 pm – 4 pm                      **TEENS ON CALL** - load in trash barrels and recycle bins

**Saturday, June 1, 2019**

6 am MCFB – cones / road closure signed between Special Events Field and Baseball Fields

7 am FOUR SISTERS CATERING - load in for Legacy Farmers Pancake Breakfast

7 am BANK/CREDIT CARD SERVICES – load in ATM machine(s)

7:30 am LOAD IN – Ice truck and food trucks

9 am – 5:30 pm Maui AgFest and 4H Fair

- Legacy Breakfast 8 am – 10 am
- 4H Animal Show and Auction 1 pm – 3 pm
- Grand Taste 3:30 pm – 5:30 pm

10 am – 7 pm TEENS ON CALL – trash duty all day. Remove trash barrels and recycle bins

10 am FOUR SISTERS BAKERY – load out after Legacy Farmers Pancake Breakfast

11 am – 1 pm MAUI CHEFS – load in food and equipment for Grand Taste

3 pm – 6 pm MCFB – Remove banners, parking signs, cones, etc. – all areas!

6 pm BOUNCER – Breakdown and remove from Special Events Field

6 pm ENVISIONS HAWAII – Remove picnic tables and decorations from Keiki Zone

6 pm BANK/CREDIT CARD SERVICES – Remove ATM machine(s)

**Sunday, June 2, 2019**

7 am – 9 am 4H LOAD OUT – Animals

9 am – 4 pm 4H LOAD OUT – Breakdown panels and livestock pens, cleaning up of shavings, etc.

9 am - Noon PACIFIC PORTABLES LOAD OUT – Porta Potties  
MAUI SOAD & ICE WORKS LOAD OUT - Soda & Ice Traller  
LOAD OUT - Bouncers

MAUI RENTS – Okay to breakdown Special Events Field tents morning throughout the day. Okay to breakdown 4H tents after 4 pm Sunday.

**Monday, June 3, 2019**

9 am – 6 pm	<b>MAUI RENTS</b> – Take down tents, remove tables and chairs.
10 am	<b>MCFB MOVERS</b> – Remove Picnic benches <i>*Need forklift.</i>
10 am	<b>ALOHA WASTE</b> – Remove Dumpster
9 am – 11 am	<b>MAUI TEENS ON CALL</b> – Final walk through with trash collection.

ALAN M. ARAKAWA  
Mayor



TEENA M. RASMUSSEN  
Economic Development Director

2018

**OFFICE OF ECONOMIC DEVELOPMENT**

COUNTY OF MAUI

2200 MAIN STREET, SUITE 305, WAILUKU, MAUI, HAWAII 96793. USA  
Telephone (808) 270-7710 • Email: [economic.development@mauicounty.gov](mailto:economic.development@mauicounty.gov)

November 28, 2018

Director Kaala Buenconsejo  
Parks & Recreation Department  
County of Maui  
700 Halia Nakoa St Unit 2  
Wailuku, HI 96793

Dear Director Buenconsejo,

I am writing to confirm that the County of Maui Mayor's Office of Economic Development and the Maui County Farm Bureau will be co sponsors of the 2019 Maui Ag Fest and 4H Fair to take place in June of 2019.

We appreciate very much the Parks Department accommodating the move of Ag Fest to the War Memorial grounds. We look forward to your approval of the event permit.

Sincerely,

A handwritten signature in black ink that reads "Teena M. Rasmussen". The signature is fluid and cursive.

Teena M. Rasmussen, Director

CC. Mayor Alan Arakawa  
Lisa Almeida (Parks TITLE)  
Warren Watanabe, MCFB Executive Director  
Kyle Caires, 4H



**HAWAII  
FARM BUREAU**

2018

2-11-2

**Maui County**

November 28, 2018

Director Kaala Buenconsejo  
Parks & Recreation Department  
County of Maui  
700 Halia Nakoa St. Unit 2  
Wailuku, HI 96793

Dear Director Buenconsejo,

This letter is to confirm that the Maui County Farm Bureau and the Maui County Office of Economic Development are the co-sponsors of the Maui Ag Fest and 4-H Fair to be held in June of 2019.

We cordially request your approval of the permit for this event and the department's support of relocating the Maui Ag Fest and 4-H Fair to the War Memorial grounds.

Sincerely,

Warren K. Watanabe, Executive Director

CC: Mayor Alan Arakawa  
Teena Rasmussen, OED Director  
Lisa Almeida, Department of Parks & Recreation  
Darren Strand, MCFB President  
Kyle Caires, Maui 4-H

US Treasury Department

Internal Revenue Service

Washington, DC 20224

Date:

MAY 13 1965

In reply refer to:

FORM 1041-0CS



▷ Hawaii Farm Bureau Federation  
Room 217 - 547 Halekauwila Street  
Honolulu, Hawaii 96813

Gentlemen:

Date of original group exemption letter: March 29, 1965  
I.R. Code: Section 501(c)(5)

Based on the information supplied, we rule that the new subordinates recently submitted for addition to your group exemption roster are exempt from Federal income tax under the section of the Internal Revenue Code shown above. This ruling supplements your original group exemption letter.

The new subordinates are not required to file a Form 1120 income tax return. However, if they are subject to the tax on unrelated business income under section 511 of the Code, they must file Form 990-T. They are required to file an annual information return, Form 990. If you do not include the subordinates in a group return, each must file this return by the 15th day of the fifth month after its annual accounting period closes.

Next year, within 45 days after your annual accounting period closes, please send us two copies of the following information about your subordinates:

1. A statement describing any changes during the year in the purposes, character, or method of operation of your subordinates.
2. A list of the names, mailing addresses including ZIP Codes, and employer identification numbers (if required for group exemption letter purposes) of subordinates on your group exemption roster that during the year:
  - a. changed names or addresses;
  - b. were deleted from the roster;
  - c. were added to the roster.

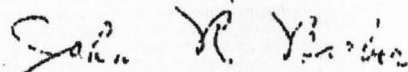
A directory of subordinates may be substituted for this list if it includes the required information and identifies the affected subordinates according to the three categories above.

3. For subordinates added to the roster, a letter signed by one of your principal officers containing or attaching:
  - a. a statement that the information upon which your present group exemption letter is based applies to the new subordinates;
  - b. a statement that each has given you written authorization to add its name to the roster; and
  - c. a list of those to which the Service previously issued separate rulings or determination letters relating to exemption.
4. If applicable, a statement that your group exemption roster did not change during the year.

Please be sure to enter your employer identification number on all your tax returns and in your correspondence with the Internal Revenue Service.

Thank you for your cooperation.

Sincerely yours,



Chief, Rulings Section  
Exempt Organizations Branch

# DCCA State of Hawaii

Downloaded on November 13, 2018.

The information provided below is not a certification of good standing and does not constitute any other certification by the State.

Website URL: <http://hbe.hawaii.gov/documents>

## Business Information

MASTER NAME	HAWAII FARM BUREAU FEDERATION, MAUI COUNTY
BUSINESS TYPE	Domestic Nonprofit Corporation
FILE NUMBER	63251 D2
STATUS	Active
PURPOSE	TO REPRESENT, PROTECT AND ADVANCE THE SOCIAL ECONOMIC AND EDUCATIONAL INTEREST OF THE FARMERS OF MAUI COUNTY.
PLACE INCORPORATED	Hawaii UNITED STATES
INCORPORATION DATE	Feb 10, 1986
MAILING ADDRESS	P O BOX 148 KULA, Hawaii 96790 UNITED STATES
TERM	PER
AGENT NAME	WARREN K. WATANABE
AGENT ADDRESS	75 KAWAHI PLACE KULA, Hawaii 96790 UNITED STATES

## Annual Filings

FILING YEAR	DATE RECEIVED	STATUS
2018	Apr 11, 2018	Processed
2017	Nov 6, 2017	Processed
2016	Sep 27, 2016	Processed
2015	Nov 16, 2015	Processed
2014	Nov 9, 2014	Processed
2013	Feb 4, 2013	Processed
2012	Mar 13, 2012	Processed
2011	May 13, 2011	Processed
2010	Jan 7, 2010	Processed
2009	Mar 10, 2009	Processed
2008	Jan 29, 2008	Processed
2007	Mar 8, 2007	Processed
2006	Jun 13, 2006	Processed
2005	Apr 26, 2005	Processed
2004	Nov 30, 2004	Processed
2003	Mar 21, 2003	Processed
2002		Not Required
2001	Mar 21, 2002	Processed
2000		Processed
1999		Processed

## Officers

NAME	OFFICE	DATE
STRAND,DARREN	P	Jan 1, 2014
WATANABE,HEIDI	V	Jan 1, 2015
NAKAHATA,MAE	S	Jan 1, 2018
VOLNER,RICK	T	Jan 1, 2015
BALTHAZAR,BRENDAN	D	Jan 1, 2015
TEIXEIRA,JUSTIN	D	Jan 1, 2018
MCCLURE,JOE	D	Jan 1, 2018
CAIRES,KYLE	D	Jan 1, 2018
WILSON,CARVER	D	Jan 1, 2018
SHIM,BRANDON	D	Jan 1, 2018

**Maui County Farm Bureau**

**Board Resolution**

7011

Resolution 11.20.18

November 20, 2018

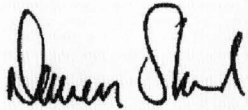
By a majority vote of the Maui County Farm Bureau (MCFB) Board of Directors, the board adopts the following resolutions:

"RESOLVED, that Warren Watanabe, the Executive Director of MCFB is authorized to sign all documents on behalf Maui County Farm Bureau, its subsidiaries and programs".

"RESOLVED, that Charlene Kauhane, Project Manager for MCFB is authorized to sign all documents on behalf Maui County Farm Bureau, its subsidiaries and programs".

"RESOLVED, that Warren Watanabe and Charlene Kauhane are authorized agents and may take action on behalf and represent MCFB, its subsidiaries and programs".

I certify this to be a true and accurate account of board action under "Other Business" at the meeting of Maui County Farm Bureau Board of Directors held on November 20<sup>th</sup> 2018.



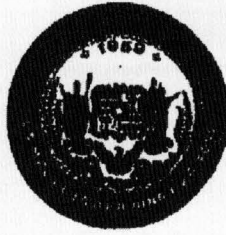
Name

President MCFB

Title

Nov 30, 2018

Date



**STATE OF HAWAII  
STATE PROCUREMENT OFFICE**

**CERTIFICATE OF VENDOR COMPLIANCE**

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

**Vendor Name:** HAWAII FARM BUREAU FEDERATION, MAUI COUNTY

**Issue Date:** 11/28/2018

**Status:** Compliant

Hawaii Tax#: 200-825-8560-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9845

UI#: No record

DCCA FILE#: 63251

**Status of Compliance for this Vendor on issue date:**

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
	Internal Revenue Service (Compliant for Gov. Contract)	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LR27	Hawaii Department of Labor & Industrial Relations	Compliant

**Status Legend:**

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	The entity is compliant with DLIR requirement
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**AgFest participants**

**Grown on Maui Food Booth Vendors**

Adoboloca  
Alli Kula Lavender  
Chic Naturals  
Coffees of Hawaii LLC  
CutCo  
Da Local Banana  
Hana Fresh  
Hana Herbs and Flowers  
Hawaii Natural Produce  
Kula Country Farms  
Kumu Farms  
Mala'ai Poi Company  
Maui Association of Landscape Professionals  
Maui Breadfruit Company  
Maui Coffee Association  
Maui Dog Treat  
Maui Gold Pineapple Co., LTD  
Maui Firewood  
Maui Mamaki Tea/Maui's Ono  
Maui Preserved  
Maui Upcountry Favorites  
Moku Pua  
NapiliFlo  
Nohoana Farm  
Ocean Vodka  
Ono Nuts  
Orchids of Olinda Inc.  
Paradise Trppical Ice  
Patticakes bakery  
Plant Works  
Surfing Goat Fairy  
Teas of Hawaii  
Upcountry Favorites, LLC  
Waipoli Hydroponic Greens  
Yee's Orchard  
Hoaloha Farm  
Hawaii Tropical Fruit Association  
Maui Ku'ia Estate Chocolate  
**Education / Information**

Maul Food Innovation Center  
Maul Food Technology Center  
East Maui Watershed Partnership  
Hawaiian Islands Land Trust  
Hawaii Ag-Tourism Association  
Hui Malama Learning Center  
Island Freship Delivery Service, Inc.  
Ke Ola magazine  
Maul Economic Development Board/Women  
In Technology  
Maul Invasive Species Committee  
Maul School Garden Network / Grow Some  
Good  
Maul Solar Project, LLC  
The Maui Farm Inc.  
The Nature Conservancy  
Walkapu Community Association  
Waste Not Want Not Foundation  
West Maui Mountains Watershed  
Partnership  
USDA Natural Resources Conservation Services

College of Tropical Ag and Human Resources

Maul Electric Company  
Department of Agriculture  
**FOOD TRUCKS AND FOOD BOOTHS**

Maul Fresh Sreatery  
Grandpa Joe's  
Three's Bar and Grill  
Fork & Salad  
Awai Ohana  
Awai-Dickeson Ohana  
Wei Lemonade  
Ono Popsicles  
Maui Soda and Ice Works  
Roselani Ice Cream

**GRAND TASTE**

Kumu Farms  
Escobedo Farms  
Otani Farms  
Watanabe Farms

J. Shishido Farm  
Kupa'a Farm  
Geoff Haines of Waipoli Hydroponics  
Chauncy Monden of Kula Country Farm Stand  
Fernando Traje of Traje Farm  
Breadfruit Institute of Kahanu Gardens  
Olowalu Nui Farms  
Tylun Pang, The Fairmont Kea Lani  
Joey's Kitchen & Macadangdang  
Sheldon Simeon  
Three's Bar and Grill  
Mike Lofaro, Grand Wailea  
Wesley Holder, KORV  
Jeff Scheer, The Mill House  
Isaac Bancaco, Andaz Maui  
Jayse Sato, Umi Maui  
Bobby Masters, Hula Grill  
Marc McDowell, Haliimaile General Store  
Gevin Utrillo, Hyatt Maui  
Chris Schobel, Fatt Daddy's BBQ  
Sonz Restaurant  
Leialni's on the Beach  
Maui Ku'ia Estate Chocolate  
Lyndon Honda, Sheraton Maui Resort & Spa  
Jennifer E. The Westin Maui Resort & Spa  
Chef Alvin, The Ritz-Carlton, Kapalua  
Jojo Vasquez, Maui Brewing Company  
Haliimaile Distilling Company  
Maui Brewing Co  
Chef Abby Star Noodle  
KPOA  
Maui Taiko  
Hula Halau  
Bouncers  
Kamehameha Schools Maui  
Ulupono Initiative  
A&B Inc.  
Bayer  
Maui Electric Company  
Matson  
Young Brothers

**Queen Kaahumanu Center**  
**Lahainaluna High School**  
**Futture Farmers of America**  
**Four Sisters Bakery - Pancakes**  
**Service rentals**  
**MCFB**  
**HFBF**

<b>REVENUE: Maui AgFest and 4H Fair</b>	<b>Amount</b>
MCFB County Grant	\$34,500.00
4H Fair County Grant	\$35,000.00
Sponsorship: A&B Inc., Monsanto Hawai'i, Young Brothers, Maston, Maui Electric Company, Kamehameha Schools, Ulupono Initiative, Queen Ka'ahumanu Shopping Center, Maui Gold Pineapple, Haleakala Ranch, etc.	\$20,000.00
Parking / \$5 per car	\$7,500.00
Ticketed event: Legacy Farmers Pancake Breakfast / \$10 per person	\$3,000.00
Ticketed event: Grand Taste / \$30 per person	\$9,000.00
Vendor fees: Food Booths/Food Trucks / \$250 per booth	\$3,750.00
Vendor fees: Grown on Maui / \$150 per booth	\$4,500.00
Vendor Fees: Education/Information / \$100 per booth	\$2,500.00
	\$119,750.00