

MICHAEL P. VICTORINO
Mayor

SANDY K. BAZ
Managing Director

JOSIAH K. NISHITA
Deputy Managing Director



DEPARTMENT OF MANAGEMENT
COUNTY OF MAUI
200 SOUTH HIGH STREET
WAILUKU, MAUI, HAWAII 96793

April 1, 2021

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

For Transmittal to:

Honorable Alice Lee, Chair
& Members of the Maui County Council
County Council
County of Maui
200 South High Street
Wailuku, Hawaii 96793

Dear Council Chair Lee:

SUBJECT: NOTIFICATION PURSUANT TO FY2021 GENERAL BUDGET PROVISIONS

This letter serves to respectfully inform the County Council of the reallocation of position P-29238, Civil Engineer VI, to Chief of Planning and Development in the Department of Management.

Pursuant to Section 7, General Budget Provisions, written notice to the County Council setting forth: (1) an explanation of the reasons for change; and (2) organizational charts showing the existing organization and the proposed organization of the department shall be provided for reallocations and reclassifications that involve a change in supervisory duties and responsibilities.

The reallocation of P-29238 involves a change in supervisory duties and in compensation plan from Bargaining Unit 13, SR28 to Excluded Management, EM03. This reallocation has completed the County due diligence evaluation and authorization procedures of the Department of Management and Department of Personnel Services, and properly fulfilled the reorganization, union consultation and pricing/classification review requirements. The salary range of SR28 and EM03 are comparable, therefore, there is no additional cost to the department from the reallocation.

The objective of the reallocation of P-29238, Civil Engineer VI to Chief of Planning and Development is to provide the direct and technical supervisory oversight and direction necessary to the Planning & Development Section in the Management Program.

RECEIVED

2021 APR -6 AM 11:07

OFFICE OF THE
COUNTY CLERK

APPROVED FOR TRANSMITTAL

Michael P. Victorino 4/6/21
Mayor Date

COUNTY COMMUNICATION NO. 21-183

Honorable Alice Lee, Chair
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April 1, 2021

The Planning & Development Section (PDS) was created to effectively prioritize and coordinate technical resources to support Capital Improvement Projects (CIP) planning, design and implementation for complex CIP and for CIP that involve multi-departmental coordination. The consolidation of resources improves the coordination of existing specialized technical skills and expertise in the Department of Management for the planning, development and completion of capital improvement projects.

Over the past seven years, the Department of Management has been growing its resources to provide dedicated resources in project management, and guidance and support for CIP for departments that lack this area of expertise and complex CIP. With the support of the County Council, the Department's depth of CIP technical resources has expanded over the years with the addition of civil engineers (FY2016, FY2019), capital improvement project coordinators (FY2013), a planner (FY2019) and an archaeologist (FY2020).

The PDS consolidates the various relevant and pertinent skillsets for decision-making and direction-setting on capital improvement projects, and thereby, achieving improvements in time and cost in delivery of work output.

The section brings together the Capital Improvement Project Coordinator (SR-24), Planner V (SR-24), and Archaeologist (SR-24) positions, all highly experienced professionals in their respective areas of expertise, under the direct supervision of the Chief of Planning & Development to achieve a prioritized, coordinated approach that will increase efficiencies and effectiveness in the planning, design and development of Capital Improvement programs and projects assigned to PDS.

Furthermore, the reallocation of P-29238 from Civil Engineer VI to Chief of Planning and Development will not affect the capital improvement projects development and implementation, relating to engineering oversight. An existing resource in the Department of Management includes a CE V, recently reallocated from a CE IV in June 2020, will continue to provide the necessary licensed professional/technical engineering expertise as part of its duties.

Please find attached approved organizational charts showing the former organization and revised organization of the department. Should you have any questions, please contact Agnes Hayashi, Executive Assistant II, at extension 7855.

Sincerely,


SANDY K. BAZ
Managing Director

Enclosures

cc: Agnes Hayashi, Executive Assistant II

amh: SKB

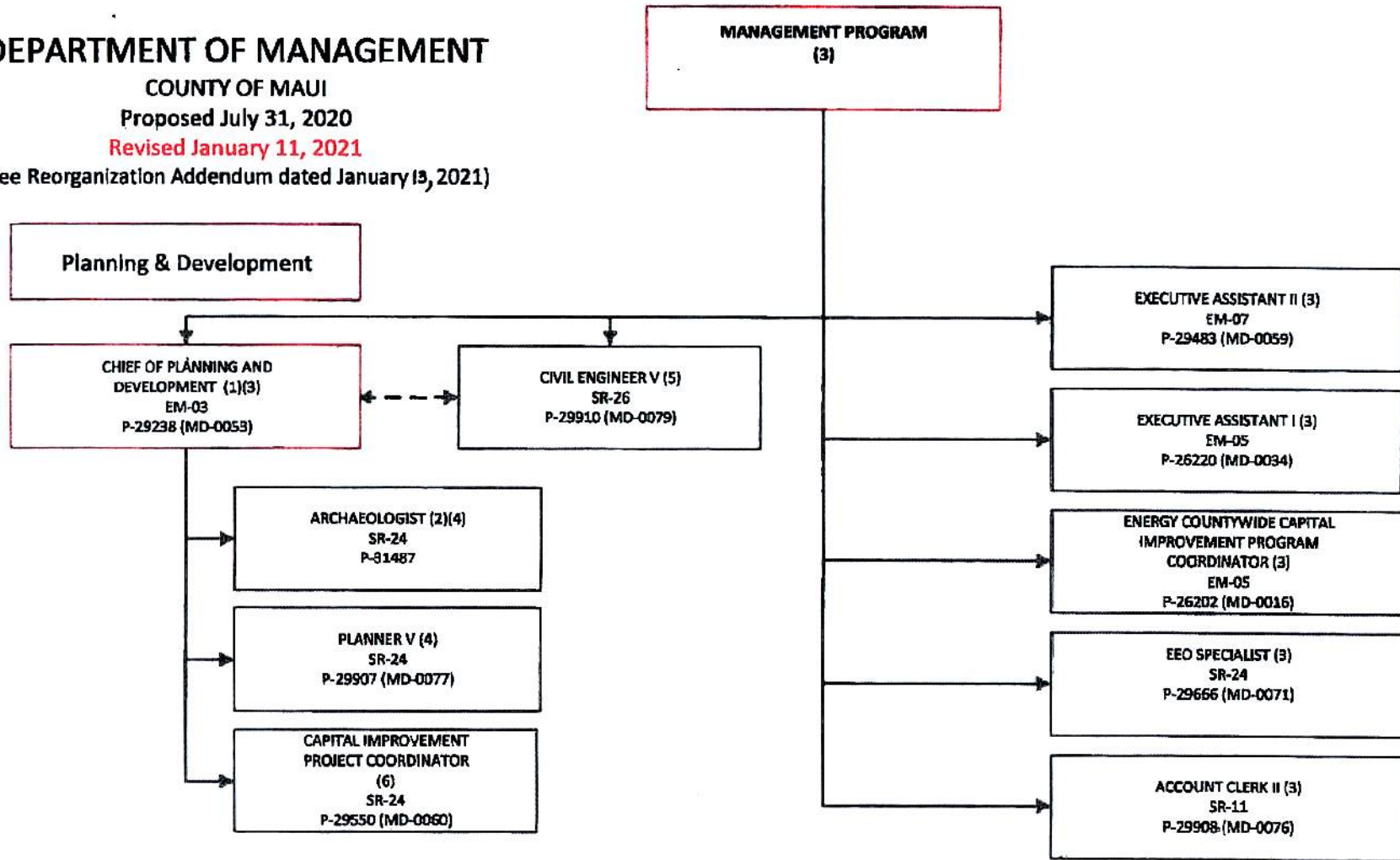
DEPARTMENT OF MANAGEMENT

COUNTY OF MAUI

Proposed July 31, 2020

Revised January 11, 2021

(see Reorganization Addendum dated January 13, 2021)



- (1) Proposed reallocation to Chief of Planning and Development (EM-03) from Civil Engineer VI (SR-28).
- (2) Expansion position in FY2020 pursuant to FY2020 Budget Ordinance (position added by Council). Position established effective 12/16/19.
- (3) Proposed reorganization to change reporting hierarchy from Managing Director (P-26197) to Deputy Managing Director (P-26213) for Management Program.
- (4) Proposed reorganization to change reporting hierarchy from Managing Director (P-26197) to P-29238 at proposed reallocation to Chief of Planning and Development.
- (5) Proposed reorganization to change reporting hierarchy from P-29238 Civil Engineer VI (official position prior to proposed reallocation to Chief of Planning and Development) to Deputy Managing Director (P-26213).
- (6) P-29550 Capital Improvement Project Coordinator continues to report to P-29238, but at proposed reallocation to Chief of Planning and Development.

Prepared by:
Agnes Hayashi 1/11/2021
Agnes Hayashi, Executive Assistant II Date

Department Submitted/Approved:
Joseph K. Nishida 1/19/21
Joseph K. Nishida, Deputy Managing Director Date

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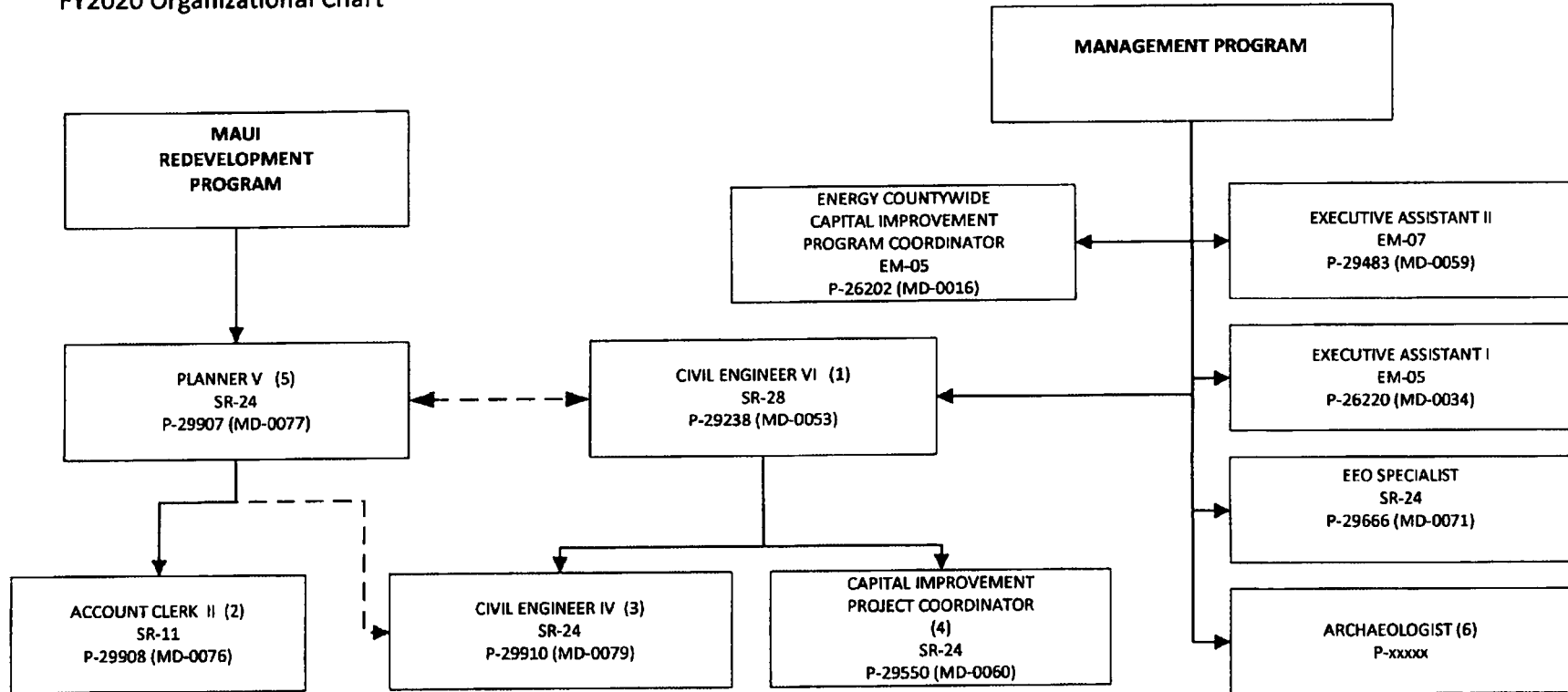
Approved by:
Joseph K. Nishida 1/20/21
Joseph K. Nishida, Managing Director Date

DEPARTMENT OF MANAGEMENT

COUNTY OF MAUI

Effective Date: September 30, 2019

FY2020 Organizational Chart



(1) MD-0053 - Moved to Management Program from Maui Redevelopment Program (MRP); reorganization approved 2/11/19.

(2) MD-0076 - Expansion position in FY19; budgeted as Office Operations Assistant II, SR-10, was subsequently reallocated to Account Clerk II, SR-11, effective 5/16/19 (NDA dated 9/9/19); reorganization approved 12/4/18.

(3) MD-0079 - Expansion position in FY19; budgeted as Civil Engineer III, SR-22, was subsequently reallocated to Civil Engineer IV, SR-24, effective 1/1/19 (NDA dated 1/4/19), reorganization approved 12/4/18.

(4) MD-0060 - Change in supervisory line of reporting (from MD-0001 to MD-0053); reorganization approved 2/11/19.

(5) MD-0077 - Change in supervisory line of reporting (from MD-0053 to MD-0027); reorganization approved 2/11/19.

(6) P-xxxx - Expansion position in FY20 (position added by Council); position establishment pending.

Prepared by:

9-30-2019

Jarone Murakami, Personnel Assistant II

Date

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Approved by:

9-30-2019

Sananda K. Baz, Managing Director Date