

REQUEST FOR LEGAL SERVICES

D a t e: April 21, 2021

F r o m: Keani N.W. Rawlins-Fernandez, Chair
Budget, Finance, and Economic Development Committee

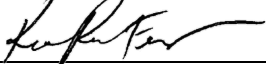
TRANSMITTAL

Memo to: DEPARTMENT OF THE CORPORATION COUNSEL
Attention: Kristina Toshikiyo, Esq.

Subject: OCS salary bill (BFED-1)

Background Data: Please see attached bill. Please send response to bfed.committee@mauicounty.us and David.Raatz@mauicounty.us.

Work Requested: ☒ FOR APPROVAL AS TO FORM AND LEGALITY
☐ OTHER:

| | |
|--|---|
| Requestor's signature  Keani N.W. Rawlins-Fernandez | Contact Person <u>David Raatz</u> (Telephone Extension: <u>7664</u>) |
|--|---|

☐ ROUTINE (WITHIN 15 WORKING DAYS) ☐ RUSH (WITHIN 5 WORKING DAYS)
☐ PRIORITY (WITHIN 10 WORKING DAYS) ☐ URGENT (WITHIN 3 WORKING DAYS)

☒ SPECIFY DUE DATE (IF IMPOSED BY SPECIFIC CIRCUMSTANCES): April 22, 2021
REASON: For consideration at the BFED meeting of April 23, 2021

FOR CORPORATION COUNSEL'S RESPONSE

| | | |
|--------------|----------------|-----|
| ASSIGNED TO: | ASSIGNMENT NO. | BY: |
|--------------|----------------|-----|

TO REQUESTOR: ☐ APPROVED ☐ DISAPPROVED ☐ OTHER (SEE COMMENTS BELOW)
☐ RETURNING--PLEASE EXPAND AND PROVIDE DETAILS REGARDING ITEMS AS NOTED

COMMENTS (NOTE - THIS SECTION NOT TO BE USED FOR LEGAL ADVICE): _____

DEPARTMENT OF THE CORPORATION COUNSEL

Date _____

By _____ (Rev. 7/03)

bfed:ltr:001acc02:dr

Attachment

ORDINANCE NO. _____

BILL NO. _____ (2021)

A BILL FOR AN ORDINANCE ESTABLISHING A DEPUTY DIRECTOR
OF COUNCIL SERVICES AND REVISING PAY RANGES FOR
COUNCIL SERVICES STAFF

BE IT ORDAINED BY THE PEOPLE OF THE COUNTY OF MAUI:

SECTION 1. Section 2.08.010, Maui County Code, is amended to read as follows:

“2.08.010 Office of council services. A. There is established an office of council services [pursuant to] in accordance with section 3-7 of the charter. The council may provide for a director, deputy director, and necessary staff.

B. The term of employment for the director, deputy director, and staff [shall coincide] coincides with the term of office of the council, unless sooner terminated for cause by vote of six or more members of the council.”

SECTION 2. Section 2.08.020, Maui County Code, is amended to read as follows:

“2.08.020 Director and deputy director of council services. There [shall] may be a director and deputy director of council services. The council [shall have] has the power to appoint and remove the director[.] and deputy director.”

SECTION 3. Section 2.08.060, Maui County Code, is amended to read as follows:

“2.08.060 Salaries. A. The following pay plan is established:

Pay Plan

| | |
|---------------------------------|------|
| Supervising legislative analyst | CR-7 |
|---------------------------------|------|

| | |
|----------------------------------|-------------|
| Budget committee analyst | CR-9 |
| Legislative attorney | CR-6 |
| Legislative analyst | CR-5 |
| <u>Communications specialist</u> | <u>CR-1</u> |
| Supervising committee secretary | CR-4 |
| Budget committee secretary | CR-2 |
| Committee secretary | CR-3 |
| Support supervisor | CR-8 |
| Senior accountant | CR-1 |
| Personnel specialist | CR-1 |
| Council services technician | CR-1 |
| Accounts payable specialist | CR-1 |
| Council aide | CR-0 |
| Council executive assistant | (variable) |
| Council services assistant | (variable) |

B. The following pay ranges are established.

1. The annual salary for the director of council services and [supervising legislative attorney] deputy director may be set by the council by resolution.

2. The salaries or other compensation of council executive assistants may be set by the council member directly supervising the position, subject to availability of funding.

3. The salaries or other compensation of council services assistants may be set by the director of council services, with approval of the council chair, but may not exceed [one hundred fifty] 150 percent of the minimum wage.

4. The pay schedule for all other positions is as follows:

Pay Ranges

Annual Rates in Dollars

Effective July 1, ~~2020~~ 2021

| Levels | CR-0 | CR-1 | CR-2 | CR-3 | CR-4 | CR-5 | CR-6 | CR-7 | CR-8 | CR-9 |
|--------|---------------|---------------|---------------|---------------|---------------|----------------|---------|----------------|---------------|----------------|
| A | 47,088 | 44,260 | 50,956 | 46,656 | 55,129 | 47,919 | 68,018 | 82,376 | 50,899 | 60,639 |
| B | 48,974 | 47,919 | 52,981 | 48,501 | 57,289 | 53,861 | 75,299 | 86,702 | 55,106 | 68,198 |
| C | 50,956 | 51,790 | 55,129 | 50,443 | 59,589 | 60,639 | 82,307 | 91,027 | 59,559 | 73,772 |
| D | 52,981 | 56,030 | 57,289 | 52,485 | 61,971 | 68,198 | 89,864 | 95,354 | 64,434 | 76,723 |
| E | 55,129 | 60,639 | 59,589 | 54,570 | 64,450 | 73,772 | 97,147 | 99,678 | 69,735 | 79,757 |
| F | 57,289 | 63,049 | 61,971 | 56,783 | 67,052 | 76,723 | 104,444 | 104,004 | 72,507 | 82,989 |
| G | 59,589 | 65,589 | 64,450 | 59,008 | 69,696 | 79,757 | 111,726 | 108,330 | 75,428 | 86,322 |
| H | 61,971 | 68,198 | 67,052 | 61,377 | 72,517 | 82,989 | 119,008 | 112,655 | 78,428 | 89,768 |
| I | 64,450 | 70,935 | 69,696 | 63,830 | 74,488 | 86,322 | 125,648 | 116,981 | 81,575 | 93,342 |
| J | 67,052 | 73,772 | 72,517 | 66,384 | 77,468 | 89,768 | 133,573 | 121,306 | 84,837 | 97,076 |
| K | 69,696 | 76,723 | 74,488 | 69,064 | 80,566 | 93,342 | | 127,140 | 88,231 | 100,959 |
| L | 72,517 | 79,792 | 77,468 | 71,787 | 82,177 | 97,075 | | 129,683 | 89,996 | 102,978 |
| M | <u>73,967</u> | <u>81,388</u> | 79,017 | 73,222 | <u>83,821</u> | 99,016 | | <u>132,277</u> | <u>91,796</u> | <u>105,038</u> |
| N | <u>75,446</u> | <u>83,015</u> | <u>80,597</u> | <u>74,686</u> | <u>85,496</u> | <u>100,996</u> | | <u>134,922</u> | <u>93,631</u> | <u>107,138</u> |

SECTION 4. Material to be repealed is bracketed. New material is underscored. In printing this bill, the County Clerk need not include the brackets, the bracketed material, or the underscoring.

SECTION 5. This Ordinance takes effect upon its approval.

APPROVED AS TO FORM AND LEGALITY:

KRISTINA TOSHIKIYO
Deputy Corporation Counsel
Department of the Corporation Counsel
County of Maui

bfed:misc:001abill01:dr