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Traci N. T. Fujita, Esq.

COUNTY COUNCIL
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.MauiCounty.us

April 19, 2021

Mr. Eric Nakagawa, Director
Department of Environmental Management
County of Maui
Wailuku, Hawaii 96793

Dear Mr. Nakagawa:

SUBJECT: **FISCAL YEAR ("FY") 2022 BUDGET** (EM-2) (BFED-1)

May I please request a copy of the executive summary and budget for each grant included in the Department's FY 2022 Proposed Budget, as submitted by the Mayor.

May I further request your written response no later than **April 23, 2021**. To ensure efficient processing, please transmit your response to bfed.committee@mauicounty.us and include the relevant Committee item number and reference number in your response's subject line.

Should you have any questions, please contact me or the Committee staff (Lesley Milner at ext. 7886, Kasie Apo Takayama at ext. 7665, or Yvette Bouthillier at ext. 7758).

Sincerely,

A handwritten signature in black ink, appearing to read "Keani N.W. Rawlins-Fernandez".

KEANI N.W. RAWLINS-FERNANDEZ, Chair
Budget, Finance, and Economic
Development Committee

bfed:2022bgt:210418aem02:lajcm

cc: Mayor Michael P. Victorino
Budget Director

BFED Committee

From: BFED Committee
Sent: Monday, April 19, 2021 3:53 PM
To: Eric Nakagawa
Cc: Michelle Santos; Zeke Kalua; michele.yoshimura@co.maui.hi.us; BFED Committee
Subject: PLEASE READ attached letter re: FISCAL YEAR ("FY") 2022 BUDGET (EM-2) (BFED-1)
Attachments: (EM-2) Correspondence to Environmental Management 04-19-2021.pdf

Mr. Nakagawa: Please refer to the attached letter from the Budget, Finance, and Economic Development (BFED) Committee Chair, dated April 19, 2021.

Mayor's Office (Michelle Santos and Zeke Kalua): Please forward the attached letter to Mayor Victorino.

Ms. Yoshimura: FYI

Thank you,
Clarita Balala, Secretary
on behalf of BFED Committee

MICHAEL P. VICTORINO
Mayor

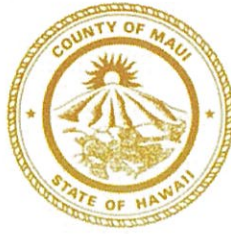
ERIC A. NAKAGAWA, P.E.
Director

SHAYNE R. AGAWA, P.E.
Deputy Director

MICHAEL P. RATTE
Solid Waste Division

SCOTT R. ROLLINS, P.E.
Wastewater Reclamation Division

TAMARA L. FARNSWORTH
Environmental Protection &
Sustainability Division



**COUNTY OF MAUI
DEPARTMENT OF
ENVIRONMENTAL MANAGEMENT**
2050 MAIN STREET, SUITE 2B
WAILUKU, MAUI, HAWAII 96793

April 26, 2021

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, HI 96793

APPROVED FOR TRANSMITTAL

Michael P. Victorino 4/26/21

Mayor Date

For Transmittal to:

Honorable Keani N. W. Rawlins-Fernandez, Chair
Budget, Finance, and Economic Development Committee
Maui County Council
200 South High Street
Wailuku, HI 96793

Dear Committee Chair Rawlins-Fernandez:

SUBJECT: FISCAL YEAR ("FY") 2022 BUDGET (EM-2) (BFED-1)

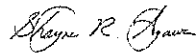
This is in response to your April 19, 2021 communication regarding a request for the executive summary and budget for each grant included in the Department's FY 2022 Proposed Budget, as submitted by the Mayor.

In the FY 2022 Proposed Budget, monies are appropriated in three areas to the non-profit organization Community Work Day dba Malama Maui Nui. Three of these are: Index Code 919760B-6317 MALAMA MAUI NUI in the amount of \$155,000, Index Code 919763B-6317 GO GREEN W. MAUI RECYCLING in the amount of \$143,407, and Index Code 919765B-6317 COMMUNITY WORK DAY in the amount of \$266,000. Two of the grant sections are used to fund the Keep Maui Beautiful grant and the other is for the Go Green Saturdays large item recycling collection event held monthly in West Maui. Please find the FY 2021 full grant proposals for each attached, as the FY 2022 applications have not yet been submitted. The executive summaries and the budgets are included in the applications. The contents of the applications are similar to what the FY 2022 narratives and budgets will be, as these grants have been provided for a number of years for ongoing programs, and the budgets have not changed from last fiscal year. When the FY 2022 applications become available within the next two weeks, we will send them to your office for review.

The fourth grant program, Index Code 919733B-6317 GREEN GRANTS PROGRAM in the amount of \$100,000, has not yet been launched for two reasons; therefore, there are no grant applications available for these monies. First, in FY 2021 the Department did not yet have approval to hire an Environmental Program Specialist to manage the grants. Secondly, in FY 2021 the Department chose to reduce potential grant expenditures in order to make up for revenue shortfalls due to COVID-19. The Department has since received approval to recruit for the new employee that will manage these grants in FY 2022. Once hired, they will solicit grant proposals for small-scale, innovative environmental protection and sustainability projects, or "Green Grants".

Thank you for the opportunity to provide you with information on this matter. Should you have any questions or concerns, please feel free to transmit them to the Department of Environmental Management via transmittal through the Office of the Mayor.

Sincerely,



Digitally signed by Shayne R. Agawa
DN: cn=Shayne R. Agawa, o=Deputy Director
of DEM, ou=County of Maui,
email=shayne.agawa@co.maui.hi.us, c=US
Date: 2021.04.26 11:35:13 -10'00'

for ERIC A. NAKAGAWA, P.E.
Director of Environmental Management

Community Work Day Program dba Malama Maui Nui
Malama Aina (Go Green – Third Saturday Recycling)
FY2021 Grant Narrative



MĀLAMA MAUI NUI
KEEP AMERICA BEAUTIFUL AFFILIATE

A. Executive Summary:

Since 1993, the non-profit organization Community Work Day Program (CWD), now doing business as Malama Maui Nui (MMN), has worked in partnership with the County of Maui to educate, inspire and empower residents and visitors alike to nurture the environment in support of Maui's ecosystems, economy, quality of life and unique Hawaiian culture of the islands. MMN is proposing to continue the Malama Aina – Go Green Third Saturday monthly recycling event in partnership with the County of Maui, Lahaina Sunset Cannery Mall, 5A Rent-A-Space, the Lahaina Sunset Rotary and local volunteers. Lahaina is one of the urban clusters on Maui and is home to a relatively robust population but lacks local infrastructure for EPA and DOH regulated bulky item disposal/recycling - namely for appliances (refrigerants), e-waste, tires and lead-acid batteries. The existing infrastructure is located in the central part of the island and is generally open Monday – Friday, 7am-4pm when the majority of the residential population, and primary generators of these materials, is at work. The lack of convenient disposal/recycling opportunities often results in the illegal dumping of these hazardous materials. Therefore, MMN is proposing a cost-effective, convenient monthly collection event that empowers Lahaina residents to make pono disposal choices and proactively keeps these harmful materials out the environment where they are much more difficult and often dangerous, not to mention expensive, to locate and recover.

B. Need:

According to the Hawaii State Data Center, Research and Economic Analysis Division, Lahaina is one of four urban clusters in Maui County¹. The County of Maui is currently working on expansion plans for this location in response to the growing population². Using census data from the Hawaii State Data Center report as well as EPA data regarding the growing use of appliances³ and electronics⁴ and estimated lifespans for these materials and others⁵, the volume of focus materials generated by residents in the Lahaina area supports the need for the proposed event (and more). See FY2020 MA material volume table.

It is inherently understood that the generation and consumption of these products will result in a need for their disposal at some point in time. When considering disposal options, "Section 342G-2, Hawaii Revised Statutes, requires the department and the counties to consider solid waste management practices and methods in the following order of priority: 1) Source Reduction, 2) Recycling (to include composting), 3) Landfilling and incineration"⁶.

¹ http://files.hawaii.gov/dbedt/census/Census_2010/Other/2010urban_rural_report.pdf

² <https://wearemaui.org/event/community-design-workshop-lahaina>

³ <https://www.epa.gov/facts-and-figures-about-materials-waste-and-recycling/durable-goods-product-specific-data>

⁴ https://www.epa.gov/sites/production/files/2016-12/documents/electronic_products_generation_and_recycling_methodology_review_508.pdf

⁵ https://www.epa.gov/sites/production/files/2016-01/documents/msw_task8-1_timelagandcompositionofdurablegoods_508_fnl.pdf

⁶ 2016 Report to the Twenty-Eighth Legislature State of Hawaii, PURSUANT TO SECTION 342G-15, HAWAII REVISED STATUTES, REQUIRING THE OFFICE OF SOLID WASTE MANAGEMENT TO GIVE AN ANNUAL REPORT ON SOLID WASTE MANAGEMENT

It's particularly important that the County have appropriate disposal/recycling infrastructure for these materials of focus as they are regulated materials (EPA & DOH) that can cause severe human and environmental damage and should not be put into the landfill. Below are some of the regulations associated with each material type.

- **Appliances (Refrigerants) Management:** "EPA regulations (40 CFR Part 82, Subpart F) under Section 608 of the Clean Air Act include requirement for the safe disposal of refrigeration and air-conditioning equipment. These requirements are designed to minimize refrigerant emissions when these appliances are disposed."
- **E-waste Management:** Some e-waste is considered hazardous waste (contains high concentrations of lead) and thus regulated by the EPA via the Resource Conservation and Recovery Act (RCRA). Additionally in 2010, Hawaii established the Hawaii Electronic Waste and Television Recycling and Recovery Law that requires select manufacturers to implement recycling plans for covered electronic devices (CED's) and TV's in Hawaii which is regulated by the Hawaii Department of Health. (For more on these recycling plans: <https://eha-cloud.doh.hawaii.gov/shwb-ewaste/#/recycling-plan/public-list>)
- **Tire Management:** "Chapter 342I, Part II, HRS prohibits the disposal of whole motor vehicle tires at municipal and private landfills, and the abandonment of whole motor vehicles on public and private properties, grounds, and waters. Instead, used whole motor vehicle tires must be delivered to tire retailers/wholesalers, or tire collection facilities or tire recyclers permitted by the Department of Health."
(<https://health.hawaii.gov/shwb/files/2018/04/TireFactSheetUpdated2017.pdf>)
- **Lead-Acid Battery Management:** "Chapter 342I, HRS prohibits disposal of lead acid batteries in household rubbish, in landfills, or discarded on public and private properties, grounds or waters. Instead, these batteries must be delivered to battery retailers/wholesalers or to collection or recycling facilities permitted by the Department of Health."
(<http://health.hawaii.gov/shwb/files/2013/06/oldcbats1.pdf>)

The lack of local infrastructure and/or convenient drop locations and times for these materials on the west side of the island has led to systemic illegal dumping of these materials on the road sides, gulches and the ocean. Infrastructure that does exist is limited to central Maui. Furthermore, the days and times that these locations are available for drop off are generally the days and times that the majority of the residential population is at work, making it very inconvenient for the public. See table below. Perceived convenience is a known driving factor to the success of recycling programs^{7,8,9}, and thus, further demonstrates the need for the proposed event until other options are made available.

⁷ Sidique, et al, "The effects of behavior and attitudes on drop-off recycling activities," Resources, Conservation and Recycling, Vol. 54, Issue 3, January 2010, pgs. 163-170

⁸ Saphores, et al, "Willingness to engage in a pro-environmental behavior; An analysis of e-waste recycling based on a national survey of US households," Resources, Conservation and Recycling, Vol. 60, March 2012, pgs. 49-63

⁹ Lang, et al, "Wasting ways: Perceived distance to the recycling facilities predicts pro-environmental behavior", Resources, Conservation and Recycling, Vol. 92, November 2014, pgs. 246-254

Material	Disposal location(s)	Location	Phone	Hours of operation	Cost
Appliances	Hammerhead Metals (Schnitzer)	2000 Maui Veterans Hwy. Kahului	808-280-8844	Mon – Fri 7am – 3 pm & 1st Sat of Month 8am – 12noon	Free for residents (subsidized by COM)
E-waste	E-cycling	901 Lower Main St. Wailuku	808-280-6460	Tue 1pm-5pm and Sat 8am – 1pm	Free for residents
Tires	EH International	Pokakaa Loop Kahului	808-868-4362	Mon – Fri 8am – 4pm	Fee based on tire size and rim
Lead-acid batteries	EH International	Pokakaa Loop Kahului	808-868-4362	Mon – Fri 8am – 4pm	Redemption valued paid

C. Goal(s) and Objectives:

Goal: Provide a cost effective, convenient opportunity to empower Lahaina residents to make pono bulky item disposal/recycling choices.

Objective: Host monthly collection event for FY2021 (or until local infrastructure can be established).

Objective: Keep cost of event to a minimum by fostering support from local businesses, civic groups, and residents.

Objective: Proactively keep focus materials out of the environment by providing a convenient collection event.

D. Delivery Plans:

Host a monthly recycling event in partnership with the County of Maui, Lahaina Sunset Cannery Mall, 5A Rent-A-Space, the Lahaina Sunset Rotary and local volunteers.

Malama Aina (Go Green - Third Saturday recycling event) is a single day recycling collection event that occurs on the third Saturday of the month in the northeast corner of the Lahaina Cannery Mall parking lot from 9am – 12noon on event days. However, overall operations generally take place on site from 6:00am – 2:00pm. As residents enter the delineated event area of the parking lot they are greeted and directed to the tent location where their information is collected and drop off materials are inspected and types/amounts of each material are recorded. Residents are then directed to the appropriate drop off stations (see site map) where materials are manually loaded into the designated receptacles. A list of accepted materials is provided in the table below. Road cones, appropriate PPE, fire extinguishers, spill kit and a first aid kit are available on site during all events.

FY2021 may bring a location change to the event as the Lahaina Cannery Mall is developing their parking lot and may no longer have the capacity to accommodate the event. However, MMN is working with the County of Maui on a potential new site location above the courthouse at the Lahaina Civic Center. New permits, site maps, work plans, etc. will be provided as soon as these new plans are formalized.

Maximum Capacity (as listed in the DOH issued Solid Waste Management Permit by Rule RY-0050-15):

Material	Max Capacity	Hauler/Transporter	Receiver/Processor
Scrap metal (appliances)	Container 50 cubic yards	EH International	Hammerhead Metals Recycling 2000 Mokulele Hwy Puunene, HI 96784
Scrap metal	Container 50 cubic yards	EH International	Hammerhead Metals Recycling 2000 Mokulele Hwy Puunene, HI 96784
E-Cycling	16 foot box truck (30 cubic yards)	5A Rent A Space	E-cycling 901 Lower Main St. Wailuku, HI 96793
Tires	50 tires 14 foot flatbed truck	Malama Maui Nui	EH International Pokakaa Loop Kahului, HI 96732
Lead Acid Batteries	25 batteries 14 foot flatbed truck	Malama Maui Nui	EH International Pokakaa Loop Kahului, HI 96732

E. Evaluation

Evaluation of this program includes the classic metrics including the number of events that were implemented, how many volunteers assisted with those events, how many people participated in the events, the volume of materials collected and disposed of/recycled, itemized list of type and quantity of bulky items collected, etc. These metrics will be tracked via a project management software and eventually on a relational database that will allow for more in-depth evaluation. As MMN seeks to engage the community in stewardship activities, the metrics listed above will provide engagement levels and need for local disposal/recycling opportunities.

In addition, the Executive Director holds monthly meetings with the entire staff. The Board Chairperson(s) is/are apprised of the organization's operations on a weekly basis in addition to the monthly Board meetings.

Lastly, an annual report is submitted to the HI State Department of Health in compliance with the required Solid Waste Management permit.

F. Budget:

Please see attached.

FY2021 MA material volume table (grant ...



Description	Lifespan (years)	QTY	Estimated qty needed to be disposed per year	# collected FY2016	# collected FY2017	# collected FY2018	# collected FY2019	Notes
<p>Known: 2010 census number of housing units in Lahaina was 11,533</p> <p>Known: growing population on Maui</p> <p>Known: growing use of appliances and electronics</p> <p>Assumption (conservative): each housing unit has 1 washer, 1 dryer, 1 oven, 1 refrigerator, 1 hot water heater, 1 air conditioning unit, 1 TV, 1 computer, 2 cars (4 tires, 1 lead-acid battery per vehicle)</p> <p>- Average Lifespan:</p>								
<p>Estimated qty needed to be disposed per year: This is calculated by taking the [(# of appliances per housing unit) x (# of housing units)] / average lifespan in years</p> <p>http://files.hawaii.gov/dbedt/census/Census_2010/Other/2010Urban_rural_report.pdf</p> <p>Appliances: https://www.epa.gov/facts-and-figures-about-materials-waste-and-recycling/durable-goods-product-specific-data Electronics: https://www.epa.gov/sites/production/files/2016-12/documents/electronic_products_generation_and_recycling_methodology_review_508.pdf</p> <p>2 cars per household: https://datausa.io/profile/geo/maui-county-hi/#housing</p> <p>https://www.epa.gov/sites/production/files/2016-01/documents/msw_task8-1_timelagandcompositionofdurablegoods_508_fnl.pdf</p>								
- TOTAL appliances			4779	696	835	999	1067	
washer	13	11,533	887					
dryer	14	11,533	824					
oven	17	11,533	678					
refrigerator	17	11,533	678					
hot water heater	13	11,533	887					
air conditioning unit	14	11,533	824					
- TOTAL E-waste			2535	1888	1805	1327	1091	
TV	13	11,533	887					
computer	7	11,533	1648					
- TOTAL tires			15377	235	309	257	145	5% = 768
tires (4 per vehicle x 2 per housing unit)	6	92,264	15377					https://www.nhtsa.gov/equipment/tires
- TOTAL lead-acid batteries			4613	132	107	62	73	
lead-acid batteries (1 per vehicle x 2 per housing unit)	5	23,066	4613					https://essentialenergyeveryday.com/wp-content/uploads/2018/01/FSCP-Whitepaper_DTSC-Workshop.pdf

Note: Did not include freezers, dishwashers, microwaves, trash compactors, printers, etc.

Malama Maui Nui

Malama Aina - Go Green Recycling Event



MĀLAMA MAUI NUI
KEEP AMERICA BEAUTIFUL AFFILIATE

Where: Lahaina Cannery Mall 1221 Honoapiilani Hwy
(NE section of parking lot)

Event Time: 9:00 am – 12:00 noon

Objective: To provide bulky item recycling to west side residents

The Malama Maui Nui is working in partnership with the County of Maui, Lahaina Cannery Mall, The Sunset Rotary Club and AAAAA Rent-A-Space to conduct a much needed monthly recycling event in Lahaina. This event is to promote and support sustainable waste management practices. Items accepted are listed below. Thank you so much for your kokua on behalf of Malama Maui Nui and these amazing islands alike.

Site Description: *SEE MAP*****

Appliances & Scrap Metal Station:

- This station is comprised of (2) roll offs from EH International.
- (1) roll off is for all appliances such as refrigerators, air conditioning units, dehumidifiers, freezers, etc.
- (1) roll off is for scrap metal.
- EH Int. will haul these containers to Hammerhead after the event.

E-waste Station:

- This station is comprised of (1) truck from AAAAA.
- This station is for e-cycling materials including computers, televisions, monitors and printers.
- AAAAA will haul these materials to E-cycling in Wailuku after the event.

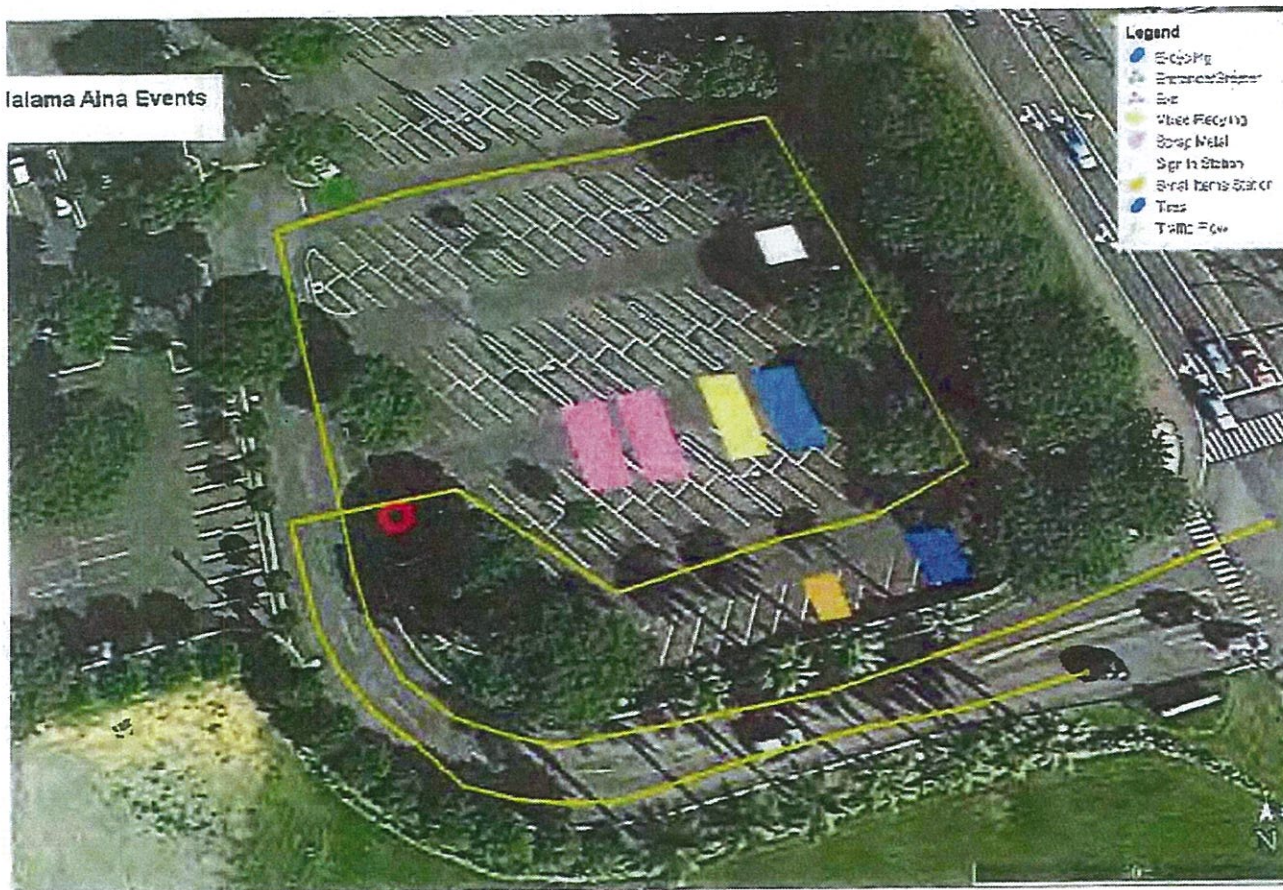
Tires and Lead Acid Batteries Station:

- This station is comprised of (1) truck from MMN with a pallet for Lead Acid Batteries.
- This station is for tires and lead acid batteries (i.e. car batteries)
- Malama Maui Nui will haul these materials after the event.

Tentative Schedule

6:00 – 6:30am	MMN STAFF arrive at base and load tools and supplies
6:30 – 7:15am	MMN STAFF travel to site in Lahaina
7:15 – 8:00am	Site set up, volunteer introduction and instruction
7:30 – 10:30am	Begin Event: First shift of volunteers
10:00 – 12:30pm	Continue Event: Second shift of volunteers
12:00noon	Event Wrap up and Thank Yous
12:00 – 12:30pm	MMN STAFF Event break down and clean up
12:30 – 1:30pm	MMN STAFF travel back to base
1:30 – 2:00pm	MMN STAFF clean and put away tools and supplies
2:00 – 2:30pm	MMN STAFF debrief and write up reports

Ialama Aina Events



COUNTY OF MAUI - FY 2021
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT AVM GRANT
PROGRAM BUDGET SUMMARY

Organization Name: CWD dba Malama Maui Nui **Original Date:** 4/23/2020
Program: Malama Aina **Revision No.:** _____
Budget Period: July 1st, 2020-June 30, 2021 **Revision Date:** _____

EXPENSE CATEGORY	AMOUNT REQUESTED	OTHER* RESOURCES	TOTAL BUDGET
A. Personnel (Salaries, Taxes & Benefits)	76,302	12,223	\$ 88,525
B. Occupancy	3,895	63,594	\$ 67,489
C. Equipment	4,400		\$ 4,400
D. Supplies	1,250	-	\$ 1,250
E. Promotion, Printing	263	2,700	\$ 2,963
F. Insurance	750	-	\$ 750
G. Shipping, Freight	-	-	\$ -
H. Travel/Auto Expense (staff travel, gas)	\$3,860.00	-	\$ 3,860
I. Other			\$ -
Disposal Fees	42,500	1,980	\$ 44,480
Contract Services (Program)	3,000	-	\$ 3,000
Staff Development	\$1,867.00	-	\$ 1,867
Administrative	5,120	100	\$ 5,220
Volunteer Management	200	360	\$ 560
			\$ -
			\$ -
			\$ -
TOTAL GRANT REQUEST:	\$ 143,407	\$ 80,957	\$ 224,364

*Breakdown of Other Resources	
SOURCE	AMOUNT
In-Kind/Donations	\$ 80,957
TOTAL:	\$ 80,957

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 4/24/2020

Program: Malama Aina

Revision No.: _____

Budget Period: July 1st, 2020-June 30, 2021

Revision Date: _____

A. PERSONNEL

SCHEDULE OF PERSONNEL (include % of 40 hr. week)	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Executive Director	\$ 7,166		\$ 7,166
Chief Financial Officer	\$ 5,775		\$ 5,775
Program Director	\$ 8,682		\$ 8,682
Program Coordinator	\$ 4,946		\$ 4,946
Volunteer Coordinator	\$ 3,713		\$ 3,713
Field Coordinator	\$ 6,552		\$ 6,552
Field Tech	\$ 5,569		\$ 5,569
Field Tech	\$ 5,569		\$ 5,569
Field Tech	\$ 4,587		\$ 4,587
Field Tech - PT	\$ 2,730		\$ 2,730
Taxes	\$ 7,696		\$ 7,696
Fringe benefits	\$ 12,717		\$ 12,717
Recruitment	\$ 600		\$ 600
Volunteer Labor		\$ 12,223	\$ 12,223
TOTAL PERSONNEL COST	\$ 76,302	\$ 12,223	\$ 88,525

Justification:

Portion of staff time allocated toward implementing project.

B. OCCUPANCY

SCHEDULE OF OCCUPANCY	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
rent	\$ -	\$ 63,594	\$ 63,594
utilities	\$ 2,210		\$ 2,210
facilities repair and maintenance	\$ 1,685		\$ 1,685
			\$ -
			\$ -
			\$ -
TOTAL OCCUPANCY COST	\$ 3,895	\$ 63,594	\$ 67,489

Justification:

AVM Grant FY13

Personnel,Occupancy Schedule

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui
 Program: Malama Aina
 Budget Period: July 1st, 2020-June 30, 2021

Original Date: 4/24/2020
 Revision No.:
 Revision Date:

C. EQUIPMENT

SCHEDULE OF EQUIPMENT	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Equipment Purchases-tents	\$ 1,400		\$ 1,400
Program IT	3000	\$ -	\$ 3,000
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL EQUIPMENT COST	\$ 4,400	\$ -	\$ 4,400
Justification:			
Equipment necessary to implement project such as tents, tables, IT software for project management, etc.			

D. SUPPLIES

SCHEDULE OF SUPPLIES	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Program Supplies	\$ 1,000	\$ -	\$ 1,000
Office Supplies	250	\$ -	\$ 250
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL SUPPLIES COST	\$ 1,250	\$ -	\$ 1,250
Justification:			
Supplies necessary to implement program such as PPE, office supplies, etc.			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 4/24/2020

Program: Malama Aina

Revision No.: _____

Budget Period: July 1st, 2020-June 30, 2021

Revision Date: _____

E. PROMOTION, PRINTING

SCHEDULE OF PROMOTION, PRINTING	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Marketing and Advertisements	\$ 263	\$ 2,700	\$ 2,963
			\$ -
	\$ -		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL PROMOTION, PRINTING COST	\$ 263	\$ 2,700	\$ 2,963
Justification:			
advertisements, posters, etc.			

F. INSURANCE

SCHEDULE OF INSURANCE	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
General Liability Insurance Policy	\$ 500		\$ 500
Director and Officers Insurance Policy	\$ 250		\$ 250
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL INSURANCE COST	\$ 750	\$ -	\$ 750
Justification:			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 4/24/2020

Program: Malama Aina

Revision No.: _____

Budget Period: July 1st, 2020-June 30, 2021

Revision Date: _____

G. SHIPPING, FREIGHT

SCHEDULE OF SHIPPING, FREIGHT	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
		\$ -	\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL SHIPPING, FREIGHT COST	\$ -	\$ -	\$ -
Justification:			

H. TRAVEL, AUTO EXPENSE

SCHEDULE OF TRAVEL, AUTO EXPENSE	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
<i>Vehicle Repair and Maintenance</i>	\$ 1,180		\$ 1,180
<i>Vehicle Reistration & Safety</i>	\$ 600		\$ 600
<i>Vehicle Insurance</i>	\$ 700		\$ 700
<i>Vehicle Fuel</i>	\$ 1,380		\$ 1,380
			\$ -
			\$ -
TOTAL TRAVEL, AUTO COST	\$ 3,860	\$ -	\$ 3,860
Justification:			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 4/24/2020

Program: Malama Aina

Revision No.: _____

Budget Period: July 1st, 2020-June 30, 2021

Revision Date: _____

I. OTHER (Detail of Other Expenses or Resources)

SCHEDULE OF OTHER*	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Disposal Fees (includes hauling)	\$42,500.00	\$ 1,980	\$ 44,480
Contractual (Program)	\$ 3,000	\$ -	\$ 3,000
Staff Development	\$ 1,867	\$ -	\$ 1,867
Volunteer Management	\$ 200	\$ 360	\$ 560
Administrative	\$ 5,120	\$ 100	\$ 5,220
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL OTHER COST	\$ 52,687	\$ 2,440	\$ 55,127

Justification:

Community Work Day Program dba Malama Maui Nui
Keep Maui Beautiful
Grant Narrative FY2021



A. Executive Summary:

Community Work Day Program (CWD) dba Malama Maui Nui (MMN), is a nonprofit organization whose mission is to educate, inspire and empower residents and visitors alike to nurture the environment in support of Maui's ecosystems, economy, quality of life and unique Hawaiian culture of the islands. MMN is committed to fostering an urban stewardship culture in recognition that our urban environment transects the biological flow from mauka to makai and therefore emphasizes the critical role the community plays in maintaining healthy ecosystem functions on our islands. MMN strives to identify and address the root issues behind unhealthy environmental behaviors including, but not limited to, littering and illegal dumping and create positive and sustainable behavior change. MMN seeks to implement an integrated approach to empower the community and foster innovative and creative methods of nurturing the environment despite dynamic environmental, economic and political conditions.

B. Need:

Malama Maui Nui has facilitated thousands of volunteers and fostered dozens of partnerships to cost-effectively clean up hundreds of tons of refuse in addition to the recovery and disposal of thousands of tires, pieces of scrap metal, appliances and more. Rather than just provide temporary solutions to the illegal dumping challenges, Malama Maui Nui seeks to create positive behavior changes that offers long-term, sustainable decreases in volume and incidents of illegal dumping and littering.

Illegal dumping is prevalent in Maui County, mostly as a result of a lack of disposal/recycling infrastructure and/or access to infrastructure that would make disposal/recycling convenient for residents in addition to the disposal costs associated with the items commonly found. Cost and perceived convenience are known driving factors in the success of recycling programs^{1,2,3}. Illegal dumping and littering is the act of discarding waste in an unauthorized location such as roadways, alleys, beaches, streambeds, vacant lots or the ocean. Illegally dumped waste often contains items that are not accepted at the local landfill and require a disposal fee for proper processing such as appliances, tires, auto mobile parts, medical waste, and propane and other compressed tanks, etc. Other commonly found materials include construction waste, green waste, furniture, household garbage and occasionally, dead animals. The aforementioned waste materials pose many threats to the health of humans and the environment alike such as an increased risk of exposure to chemicals and other harmful substances; for example, Freon from appliances, lead-acid from car batteries, automotive fluids, household chemicals, lead, asbestos and chemicals used to treat construction materials and other commercial or industrial wastes. High-level concerns include exposure to medical contaminants and preventable diseases such as dengue fever or encephalitis from disease-carrying mosquitoes and/or other illness transmitted by rodents and vermin attracted to the waste materials. Additionally, illegal dump sites increase potential exposure to sharp, rusty, metal objects that could result in injury including tetanus and/or other bacterial infections.

¹ Siddique, et al, "The effects of behavior and attitudes on drop-off recycling activities," Resources, Conservation and Recycling, Vol. 54, Issue 3, January 2010, pgs. 163-170

² Saphores, et al, "Willingness to engage in a pro-environmental behavior; An analysis of e-waste recycling based on a national survey of US households," Resources, Conservation and Recycling, Vol. 60, March 2012, pgs. 49-63

³ Lang, et al, "Wasting ways: Perceived distance to the recycling facilities predicts pro-environmental behavior", Resources, Conservation and Recycling, Vol. 92, November 2014, pgs. 246-254

**Community Work Day Program dba Malama Maui Nui
Keep Maui Beautiful
Grant Narrative FY2021**



Furthermore, some of these wastes have the potential to ignite, either by spontaneous combustion, or more commonly, by arson, causing property damage and potentially significant environmental destruction. Locations severely affected by fire have the potential to further cause environmental degradation as a result of subsequent erosion. Maui is a small island and its landscape in close proximity to the ocean and therefore erosion/sedimentation poses a natural concern for both the source location as well as the marine ecosystem. The steep nature of the topography of the island increases the possibility of erosion/sedimentation as well as the likelihood that any of aforementioned material might contaminate our watersheds before making their way to pollute the reefs and ocean.

In addition to the environmental and health concerns, illegal dumping also results in decreases in property value, negative impacts on the tourism industry and its economic influence among other economic variables. Unaddressed, illegal dumping behaviors will likely increase and the negative impacts of these behaviors will become increasingly hazardous and expensive to address.

C. Goals and Objective:

Facilitating community stewardship is an integrated approach designed to foster innovative and sustainable practices that increase the probability that the environment will be nurtured despite dynamic environmental, economic and political conditions. As described below, MMN has established four goals to foster and demonstrate (be a model of) community stewardship. For ease of reference, please see the KMB Goals and Objectives Spreadsheet below.

Goal 1: Increase awareness of community stewardship concepts and promote responsible solid waste management behaviors

Objective 1: Create targeted messaging that promotes responsible waste management behaviors

Goal 2: Empower our community and visitors alike to be environmental stewards for Maui.

Objective 1: Facilitate, directly and in partnership with businesses, organizations and community volunteers, community stewardship activities of local, national and international levels

Objective 2: Support community led cleanups

Objective 3: Foster, secure and leverage relevant partnerships to ensure inclusivity and cost effectiveness

Goal 3: Support Maui County in significantly reducing litter and illegal dump sites.

Objective 1: Provide reactive services in the form of hot spot cleanups and reconnaissance missions

Goal 4: Develop programs to increase source reduction and waste diversion efforts

Objective 1: Continue to integrate mapping system using geospatial technology

Objective 2: Continue to develop waste to resource projects (Precious Plastic and Tire Slipper projects)

Community Work Day Program dba Malama Maui Nui
Keep Maui Beautiful
Grant Narrative FY2021



KMB Goals and Objectives Spreadsheet

Objectives	Delivery Plans	Metrics
Goal #1: Increase awareness of community stewardship concepts and promote responsible solid waste management behaviors		
Create targeted messaging that promotes responsible waste management behaviors	Create media to educate to promote responsible waste management behavior	pieces produced, communication distribution
	Promote and Host Art of Trash Event	# of volunteers, # of participants, # of attendees, attendee feedback
Goal #2: Empower our community and visitors alike to be environmental stewards for Maui.		
Facilitate directly in partnership with businesses, organization and community volunteers, community stewardship activities on local, national and/or international levels	Implement Get the Drift Campaign	# of volunteers, # of community led cleanups, volume of refuse, list of bulky items collected, partners
	Implement Spring (Great American) Cleanup Campaign	# of volunteers, # of community led cleanups, volume of refuse, list of bulky items collected, partners
Support community led cleanups	Provide supplies for groups (bags, gloves, pickers, data report and instruction packet)	# of cleanups supported, # of volunteers, volume of refuse, list of bulky items collected
Foster, secure and leverage relevant partnerships	Host meetings to foster support in projects and partnerships	# of meetings hosted
Goal #3: Support the County in significantly reducing litter and illegal dumpsites.		
Provide reactive services in the form of hot spot cleanups and reconnaissance missions	Conduct hot spot monitoring and cleanups and associated reconnaissance missions.	# of recon missions conducted, # of dump sites cleaned, volume of refuse, # of Freon-containing appliances, # of nonFreon-containing appliances, # of tires, # of lead-acid batteries, volume of scrap metal, GPS location of dump sites, frequency of visitation
Goal #4: Develop programs to increase source reduction and waste diversion efforts		
Continue to integrate mapping system using geospatial technology	Create base maps and parameters for data collection	Maps developed
	Train staff and/or partners on how to use geospatial tools to collect data	
	Collect, compile, assess and map data	
Initiate new inspiring and engaging programs	Continue to develop Precious Plastic partnership	Partnerships secured, # meetings, programs developed, marketing plan, volume of material diverted
	Continue to develop Tire Slipper partnership	

Community Work Day Program dba Malama Maui Nui
Keep Maui Beautiful
Grant Narrative FY2021



D. Delivery Plans:

There are a number of components involved to this integrated approach to community stewardship. In order to simplify the explanation of the implementation plans, activities have been organized under the follow headings; Education and Outreach, Stewardship Facilitation, and Innovation and Development. For additional clarification, please reference the KMB Goals and Objectives Spreadsheet as well as the KMB Implementation Timeline at the end of this section.

Education and Outreach

Educational and outreach activities will be executed in response to the objectives of MMN's first goal. The first activity is to develop community stewardship communications that promote responsible waste management behaviors. They will also be used to guide media pieces such as press releases, PSA's and social media. The highly anticipated Art of Trash activities will take place in the third and fourth quarter of the fiscal year and serves as one of MMN's most creative awareness campaigns. Media pieces supporting these activities will be released when appropriate throughout the fiscal year.

Stewardship Facilitation

Actions listed under this category are designed to respond to the objectives under MMN's second and third goals. Those pertaining to the objectives under the second goal include cleanups designed to directly empower individuals to increase the capacity in our community to keep the environment clean. MMN will host introductory meetings to foster interest and partnerships in MMN community stewardship projects as well as host cleanups in the first and second quarters of the fiscal year. Overlapping the two previously mentioned activities and expanding into the third quarter, MMN will implement the Get the Drift and Bag It cleanup campaign. In the third and fourth quarters, the Great American Cleanup campaign will be conducted. Support for community led cleanups will be conducted throughout the year as will solicitation activities for the purpose of securing and leveraging relevant partnerships.

Actions pertaining to the objectives of MMN's third goal are services provided to support the County in reducing the current volume of illegally dumped materials. Activities associated with the Hot Spot cleanup services (reactive) include hot spot monitoring and reconnaissance missions. These services will be conducted throughout the entire fiscal year.

Innovation and Development:

The continued development of a mapping system using geospatial technology to effectively assess our sustainability challenges. This system will also aid MMN in its ability to report to the County information relevant to the Metropolitan Planning Organization (MPO)'s MS4 storm water pollution mitigation program. Throughout the fiscal year, MMN will continue to develop the Precious Plastic partnership as well as the Tire Slipper partnership to facilitate waste to resource projects to promote waste diversion while inspiring potential local markets, creating potential value for materials that currently have little or no value and keeping these materials out of the environment.

Community Work Day Program dba Malama Maui Nui
Keep Maui Beautiful
Grant Narrative FY2021



KMB Implementation Timeline:

Implementation Timeline	FY2021			
	1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.
Education and Outreach				
Create media to educate to promote responsible waste management behavior	X	X	X	X
Host Art of Trash			X	X
Stewardship Facilitation:				
Implement Get the Drift and Bag It cleanup campaign	X	X		
Support community led cleanups	X	X	X	X
Conduct hot spot monitoring and cleanups and reconnaissance missions	X	X	X	X
Foster, secure and leverage relevant project partnerships	X	X	X	X
Implement Spring (Great American) Cleanup campaign			X	X
Program Development:				
Maximize geospatial technology	X	X	X	X
Train staff and/or partners how to use geospatial tools for data collection	X	X	X	X
Geospatial data collection	X	X	X	X
Facilitate Precious Plastic partnership	X	X	X	X
Facilitate Tire Slipper partnership	X	X	X	X

E. Evaluation:

A number of measures have been outlined to assist in the evaluation of the projects included in this grant proposal but the most obvious will be whether or not we see a reduction of litter and illegal dumping and/or an increase in community participation in stewardship activities. The aforementioned classic metrics will help us to determine this and can be referenced from the KMB Goals and Objectives Spreadsheet. The main metrics include how many events were conducted, how many volunteers assisted with those events, how many people participated in the events, what volume of litter was collected and disposed of, itemized list of type and quantity of bulky items collected, number of dump sites cleared, etc.

Additionally, it is one of MMN's high-priority objectives to explore new methods of program assessment. The intent is to increase MMN's ability to effectively and efficiently facilitate stewardship activities. The improved systems of measurement and data management will strengthen MMN's capacity to create and evaluate the organization's projects and services as well as create positive waste management behavior changes in the Maui community.

MMN implements activities via a project management software system in order to ensure that goals and objectives are met and that the desired outcomes are provided. In addition, the Executive Director holds monthly meetings with the entire staff. The Board Chairperson(s) is/are apprised of the organization's operations on a weekly basis in addition to the monthly Board meetings.

F. Budget:

Please see attached.

COUNTY OF MAUI - FY 2021
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT AVM GRANT
PROGRAM BUDGET SUMMARY

Organization Name: CWD Malama Maui Nui Original Date: 6/12/2020
 Program: Keep Maui Beautiful Revision No.:
 Budget Period: July 1st, 2020-June 30th 2021 Revision Date:

EXPENSE CATEGORY	AMOUNT REQUESTED	OTHER* RESOURCES	TOTAL BUDGET
A. Personnel (Salaries, Taxes & Benefits)	\$458,714.00	103,705	\$ 562,419
B. Occupancy	24,445	361,806	\$ 386,251
C. Equipment	26,000	-	\$ 26,000
D. Supplies	\$12,750.00	1,800	\$ 14,550
E. Promotion, Printing	1,487	180	\$ 1,667
F. Insurance	6,750	-	\$ 6,750
G. Shipping, Freight	-	-	\$ -
H. Travel/Auto Expense (staff travel, gas)	29,320	-	\$ 29,320
I. Other			\$ -
Disposal Fees	16,000	6,960	\$ 22,960
Contractual (Program)	7,000	-	\$ 7,000
Staff Development	4,400	300	\$ 4,700
Volunteer Management	1,800	\$5,875.00	\$ 7,675
Administrative	32,834	1,100	\$ 33,934
			\$ -
			\$ -
			\$ -
TOTAL GRANT REQUEST:	\$ 621,500	\$ 481,726	\$ 1,103,226

*Breakdown of Other Resources	
SOURCE	AMOUNT
In-Kind/Donations	\$ 481,726
TOTAL:	\$ 481,726

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 6/12/2020

Program: Keep Maui Beautiful

Revision No.: _____

Budget Period: July 1st, 2020-June 30th 2021

Revision Date: _____

A. PERSONNEL

SCHEDULE OF PERSONNEL (include % of 40 hr. week)	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Executive Director	\$ 54,496		\$ 54,496
Chief Financial Officer	\$ 51,975		\$ 51,975
Program Director	\$ 39,624		\$ 39,624
Program Coordinator	\$ 36,767		\$ 36,767
Volunteer Coordinator	\$ 27,758		\$ 27,758
Field Coordinator	\$ 31,393		\$ 31,393
Field Tech	\$ 30,858		\$ 30,858
Field Tech	\$ 26,951		\$ 26,951
Field Tech	\$ 25,989		\$ 25,989
Field Tech - PT	\$ 2,730		\$ 2,730
Field Tech - PT	\$ 5,460		\$ 5,460
Taxes	\$ 46,493		\$ 46,493
Fringe Benefits	\$ 76,820		\$ 76,820
Recruitment	\$ 1,400		\$ 1,400
Volunteer Labor		\$ 103,705	\$ 103,705
TOTAL PERSONNEL COST	\$ 458,714	\$ 103,705	\$ 562,419
Justification:			
MMN received a PPP loan and waws therefore able to offset some of the personnel costs for FY2021.			

B. OCCUPANCY

SCHEDULE OF OCCUPANCY	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
rent		\$ 360,366	\$ 360,366
utilities	\$ 12,900	\$ 1,440	\$ 14,340
Facilities Repair and Maintenance	\$ 11,545		\$ 11,545
			\$ -
TOTAL OCCUPANCY COST	\$ 24,445	\$ 361,806	\$ 386,251
Justification:			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui
 Program: Keep Maui Beautiful
 Budget Period: July 1st, 2020-June 30th 2021

Original Date: 6/12/2020
 Revision No.:
 Revision Date:

C. EQUIPMENT

SCHEDULE OF EQUIPMENT	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Equipment Repair and Maintenance	\$ 6,000		\$ 6,000
Equipment Rental	\$ 5,000		\$ 5,000
Equipment Purchases	\$ -		\$ -
Program IT	\$ 15,000		\$ 15,000
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL EQUIPMENT COST	\$ 26,000	\$ -	\$ 26,000
Justification:			

D. SUPPLIES

SCHEDULE OF SUPPLIES	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Program Supplies	\$ 8,000	\$ 1,800	\$ 9,800
Office Supplies	\$ 4,750		\$ 4,750
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL SUPPLIES COST	\$ 12,750	\$ 1,800	\$ 14,550
Justification:			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 6/12/2020

Program: Keep Maui Beautiful

Revision No.: _____

Budget Period: July 1st, 2020-June 30th 2021

Revision Date: _____

E. PROMOTION, PRINTING

SCHEDULE OF PROMOTION, PRINTING	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Promotion, Printing	\$ 1,487	\$ 180	\$ 1,667
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL PROMOTION, PRINTING COST	\$ 1,487	\$ 180	\$ 1,667
Justification:			
Includes but is not limited to, marketing and advertisements, posters, printing, etc.			

F. INSURANCE

SCHEDULE OF INSURANCE	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
General Liability Insurance Policy	\$ 4,500	\$ -	\$ 4,500
Director and Offices Insurance Policy	\$ 2,250	\$ -	\$ 2,250
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL INSURANCE COST	\$ 6,750	\$ -	\$ 6,750
Justification:			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui
 Program: Keep Maui Beautiful
 Budget Period: July 1st, 2020-June 30th 2021

Original Date: 6/12/2020
 Revision No.:
 Revision Date:

G. SHIPPING, FREIGHT

SCHEDULE OF SHIPPING, FREIGHT	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL SHIPPING, FREIGHT COST	\$ -	\$ -	\$ -
Justification:			

H. TRAVEL, AUTO EXPENSE

SCHEDULE OF TRAVEL, AUTO EXPENSE	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Vehicle Repair and Maintenance	\$ 14,020		\$ 14,020
Vehicle Insurance	\$ 6,300		\$ 6,300
Vehicle Fuel	\$ 9,000		\$ 9,000
Program Travel	\$0.00		\$ -
			\$ -
TOTAL TRAVEL, AUTO COST	\$ 29,320	\$ -	\$ 29,320
Justification:			

**AVM GRANT FY 2021
BUDGET SCHEDULES**

Organization Name: CWD dba Malama Maui Nui

Original Date: 6/12/2020

Program: Keep Maui Beautiful

Revision No.: _____

Budget Period: July 1st, 2020-June 30th 2021

Revision Date: _____

I. OTHER (Detail of Other Expenses or Resources)

SCHEDULE OF OTHER*	AMOUNT REQUESTED	OTHER RESOURCES	TOTAL BUDGET
Disposal Fees	\$ 16,000	\$ 6,960	\$ 22,960
Contractual (Program)	\$ 7,000	\$ 15,000	\$ 22,000
Staff Development	\$ 4,400	\$ 300	\$ 4,700
Volunteer Managemnet	\$ 1,800	\$ 5,875.00	\$ 7,675
Adminstrative	\$ 32,834	\$ 1,100	\$ 33,934
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
TOTAL OTHER COST	\$ 62,034	\$ 29,235	\$ 91,269
Justification:			



COMMU-5

QP ID: TA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/01/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JHC Services Inc. dba John H. Connors Insurance 140 Hoopana Street, Ste. 309 Kahului, HI 96732-2467 William D. Jenkins 808-871-8805	CONTACT William D. Jenkins PHONE 808-871-8805 FAX 808-871-8191 EMAIL tadelstein@connorshawaii.com ADDRESS INSURER(S) AFFORDING COVERAGE INSURER A: First Insurance Co. of HI Ltd 41742 INSURER B: Hawaii Employers' Mutual Ins 10781 INSURER C: Philadelphia Insurance Co. 23850 INSURER D: INSURER E: INSURER F:
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COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>					
INSR	TYPE OF INSURANCE	ADDL SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	PHPK2008143	07/01/2019	07/01/2020
				LIMITS	
				EACH OCCURRENCE	\$ 1,000,000
				DAMAGE TO RENTED PREMISES (Per occurrence)	\$ 100,000
				MED EXP (Any one person)	\$ 5,000
				PERSONAL & ADV INJURY	\$ 1,000,000
				GENERAL AGGREGATE	\$ 2,000,000
				PRODUCTS - COM/OP AGG	\$ 2,000,000
				COMBINED SINGLE LIMIT (Per accident)	\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		CBA6363403	07/01/2019	07/01/2020
				BODILY INJURY (Per person)	\$ 1,000,000
				BODILY INJURY (Per accident)	\$ 1,000,000
				PROPERTY DAMAGE (Per accident)	\$ 1,000,000
				UMBRELLA LIAB	
				EXCESS LIAB	
				DED	RETENTION \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	WC100-0015940	07/01/2019	07/01/2020
				PER STATUTE	OTH-ER
				E.L. EACH ACCIDENT	\$ 100,000
				E.L. DISEASE - EA EMPLOYEE	\$ 100,000
				E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

"Certificate holder is named additional insured as their interest may appear for Keep Maui Beautiful Fiscal Year 2020, Grant #G4911

CERTIFICATE HOLDER COM200S COUNTY OF MAUI Department of Finance 200 SOUTH HIGH STREET WAILUKU, HI 96793	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

BFED Committee

From: Kristina Cabbat <Kristina.Cabbat@co.maui.hi.us>
Sent: Monday, April 26, 2021 3:10 PM
To: BFED Committee
Subject: EM-2 (BFED-1)
Attachments: (EM-2) Response.pdf

Please see attached EM-2 response.

Thank you,
Kristina

Kristina Cabbat

Budget Specialist
200 South High Street,
Wailuku, HI 96793
Phone No: (808) 270-7217
Email: kristina.cabbat@co.maui.hi.us