

MICHAEL P. VICTORINO
Mayor

SCOTT K. TERUYA
Director

MAY-ANNE A. ALIBIN
Deputy Director




DEPARTMENT OF FINANCE
COUNTY OF MAUI
200 S. HIGH STREET
WAILUKU, MAUI, HAWAII 96793
www.mauicounty.gov

2021 JUL 15 AM 11:11

OFFICE OF THE
COUNTY CLERK

July 13, 2021

Ms. Michele Yoshimura 
Budget Director, County of Maui
200 South High Street
Wailuku, Hawaii 96793

Honorable Michael P. Victorino
Mayor, County of Maui
200 South High Street
Wailuku, Hawaii 96793

APPROVED FOR TRANSMITTAL

 7/14/21
Acting Mayor Date

For Transmittal to:

Honorable Alice L. Lee, Chair
and Members of Maui County Council
200 South High Street
Wailuku, Hawaii 96793

Dear Chair Lee and Members:

SUBJECT: GRANT REVENUES – DEPARTMENT OF FINANCE

In accordance with Ordinance No. 5217, Bill 46 (2021) Draft 1 Fiscal Year 2022 Budget, we are hereby transmitting to you a copy of the following:

1. State of Hawaii, Department of Transportation's approval letter for the Periodic Motor Vehicle Inspection, Commercial Driver License, State Identification, and Motor Vehicle Registration Programs for Fiscal Year 2021-2022. The following are breakdown of the approved budget; these programs are included in Appendix A, Part 1, Section 3:

a. Periodic Motor Vehicle Inspection Program	\$562,463
b. Commercial Driver License Program	\$615,841
c. State Identification Program	\$252,621
d. Motor Vehicle Registration Program	\$360,746

COUNTY COMMUNICATION NO. 21-316

Honorable Alice L. Lee, Chair
and Members of Maui County Council
July 13, 2021
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Please note that the Fiscal Year 2022 appropriated for the State Identification Program is lower than the amount approved by the State's Department of Transportation, approximately \$9,375.

2. Extension of the Memorandum of Agreement between the State of Hawaii Disability & Communication Access Board for implementation of the Persons with Disabilities Parking Program, two additional fiscal years, commencing on July 1, 2021, and expiring on June 30, 2023.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me at extension 7722.

Sincerely,


 SCOTT K. TERUYA
Director of Finance

Attachments
SKT:dah

xc: Marci Sato, Accounts Administrator w/ attachments
Carmelito P. Vila, MVL Administrator w/o attachments

DAVID Y. IGE
GOVERNOR



STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
869 PUNCHBOWL STREET
HONOLULU, HAWAII 96813-5097

JADE T. BUTAY
DIRECTOR

Deputy Directors
LYNN A.S. ARAKI-REGAN
DEREK J. CHOW
ROSS M. HIGASHI
EDWIN H. SNIFFEN

IN REPLY REFER TO:
HWY-V 9.6645

July 9, 2021

Mr. Carmelito Vila
Division Administrator
Motor Vehicles and Licensing
Division
70 E. Kaahumanu Avenue, Suite A-17
Kahului, Hawaii 96732

Dear Mr. Vila:

Thank you for your proposed budgets for Fiscal Year 2021-2022 for the Commercial Driver's License (CDL) program, the Periodic Motor Vehicle Inspection (PMVI) program, the State Identification (SID) program and the Motor Vehicle Registration (MVR) program. The following budget amounts are approved:

CDL program = \$615,841.00
PMVI program = \$562,463.00
SID program = \$252,621.00
MVR program = \$360,746.00

Thank for your continued support of these programs. If you have any questions, please contact Mr. John Lovstedt, Highway Safety Manager of the Highways Division, Motor Vehicle Safety Office at (808) 692-7655 or email at John.Lovstedt@hawaii.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Jade T. Butay", is written over a horizontal line.

JADE T. BUTAY
Director of Transportation

**MEMORANDUM OF AGREEMENT
BETWEEN THE
STATE OF HAWAII
DEPARTMENT OF HEALTH
DISABILITY AND COMMUNICATION ACCESS BOARD
AND THE COUNTY OF MAUI**

This Memorandum of Agreement (MOA) is made this 1st day of July 2021, by and between the Disability and Communication Access Board, Department of Health, State of Hawaii (DCAB), and the County of Maui, Department of Finance, Driver Licensing Section, hereinafter referred to as the (COUNTY), to implement the Statewide Program on Parking for Persons with Disabilities (PARKING PROGRAM), in adherence to Chapter 291, Part III, Hawaii Revised Statutes, as amended, and Title 11, Chapter 219, Hawaii Administrative Rules.

1. The COUNTY shall:
 - A. Issue first-time removable windshield placards, temporary removable windshield placards, replacement placards, license plates and identification cards to qualified persons with disabilities.
 - B. Input all required data from the application form into the DCAB database consistent with the DCAB Technical and Reference Manual.
 - C. Refer all applicants and applications for renewal to DCAB; provide written information on the renewal process supplied by DCAB to all walk-in applicants; and forward renewal applications that are received by mail to DCAB for processing.
 - D. Collect and retain a transaction fee of twelve dollars (\$12) for all placards as authorized by Title 11, Chapter 219, Hawaii Administrative Rules.
 - E. Invoice DCAB at a rate of twelve dollars (\$12) per placard for placards issued for which a transaction fee is not authorized by Title 11, Chapter 219, Hawaii Administrative Rules, upon receipt of a quarterly statistical report from DCAB (see Section 2.F). The COUNTY shall submit invoices after each quarter.
 - F. Obtain and maintain computer hardware, software, and Internet service at the expense of the COUNTY to gain access to the DCAB parking database system.
 - G. Ensure that the placards and expiration decals are stored securely at all issuance stations to protect them from loss, damage, or theft.

- H. **Coordinate with DCAB to retain original or scanned applications processed, including the forwarding of such information to DCAB as appropriate.**
 - I. **Ensure and obtain application that supports at least one of the following Browsers: Internet Explorer 10.0+, Firefox 13.0+, Chrome 15.0+, and/or Safari 5.0+.**
- 2. The DCAB shall:**
- A. **Establish and maintain a parking permit database system in the DCAB office on Oahu and provide ongoing, troubleshooting, technical assistance and training to the COUNTY via telephone, facsimile, or email with respect to the system. The database shall be accessible to the COUNTY via high-speed Internet connection.**
 - B. **Provide renewal process information on DCAB's website and on posters distributed to the COUNTY, and by responding to inquiries.**
 - C. **Issue all renewals for long term removable windshield placards by mail.**
 - D. **Retain original applications consistent with state record retention requirements.**
 - E. **Provide identification cards and a computer template, application forms, parking placards and expiration decals to the COUNTY.**
 - F. **Provide a report to the COUNTY after each quarter of the fiscal year indicating the total number of placards issued by the COUNTY in the same period.**
 - G. **Arrange and pay for the shredding of application forms and expired placards annually.**
 - H. **Reimburse the COUNTY, upon receipt of an invoice, for each first-time removable windshield placard issued at the rate of twelve dollars (\$12) per placard. The reimbursement shall be issued after each quarter.**
 - I. **Delete records of persons confirmed deceased as verified by the Office of Vital Records, Department of Health, State of Hawaii, family members, or legal counsel of the estate of the deceased.**
 - J. **Maintain a website with information about the PARKING PROGRAM to include but not be limited to the application form, informational brochures, a parking space design video, and instruction sheets.**

- K. Provide public education and outreach to consumers, enforcement personnel, and public and private entities on all aspects of the PARKING PROGRAM, including eligibility; the application process; issuance of placards, special license plates and identification cards; privileges; enforcement; penalties; and accessible parking design and signage.

3. Terms of Agreement:

This MOA shall be effective from July 1, 2021, and shall continue through June 30, 2023, unless this Agreement is extended or sooner terminated as hereinafter provided.

4. Extension of Agreement:

Unless terminated, this MOA may be extended for not more than two (2) additional twelve (12) month periods upon mutual consent of the parties in writing at least thirty (30) days prior to expiration of this Agreement.

5. Termination of Agreement:

This MOA may be terminated by either party, but only after sixty (60) days written Notice of such intention is received by the other party.



MICHAEL P. VICTORINO
Mayor
County of Maui

3/17/21

Date



KIRBY L. SHAW
Executive Director
Disability and Communication Access
Board
Department of Health

3/23/2021

Date



ANDREA ARMITAGE
Deputy Attorney General

3/22/21

Date