

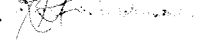
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OFFICE OF THE
COUNTY COUNCIL

MEMO TO: GREAT-6(1) File

F R O M: Keani N.W. Rawlins-Fernandez, Council Vice-Chair 

SUBJECT: **TRANSMITTAL OF LEGISLATIVE PROPOSAL RELATING TO
AMENDMENTS TO THE RULES OF THE COUNCIL** (PAF 21-215)

The attached legislative proposal pertains to Item 6 on the Committee's agenda.

paf:rem:21-215b

Resolution

No. _____

AMENDING THE RULES OF THE COUNCIL RELATING TO A BILL AND RESOLUTION NUMBERING SYSTEM

WHEREAS, the Rules of the Council have been adopted by Resolutions 21-005, Draft 1, and 21-96; and

WHEREAS, the Council now wishes to amend the Rules of the Council to add a bill and resolution numbering system; now, therefore,

BE IT RESOLVED by the Council of the County of Maui that Subsection B of Rule 6 of the Rules of the Council, "Officers and Their Duties," is amended as follows, with new material underscored:

"B. County Clerk. It shall be the duty of the County Clerk, in addition to those duties prescribed by law, to:

1. Review communications, reports, and other material received by the Council or its Chair, and prepare digests and compile necessary information.

2. Read bills, resolutions, and other matters to the Council, as directed by the Chair.

3. Transmit upon receipt all communications or other matters to the proper parties.

4. Deliver to the appropriate committee all petitions, resolutions, bills, or other matters, as may be duly referred to such committee.

5. Record all matters that come before the Council.

6. Make a list of all bills, resolutions, petitions, communications, and other matters set for consideration on particular dates, including by the following means:

- a. Time stamp and assign a unique identification number to each bill and resolution on presentment to the County Clerk by the introducing Councilmember.

- b. Maintain and regularly update on the County Clerk's website a page for bills and a page for resolutions organized by the documents' identifying number, along with all other documents submitted to the County Clerk and associated with the bill or resolution.

7. Have charge of all records of the Council, including the journal and be responsible for the same; the journal of the Council shall consist of the minutes of the Council, communications, and other business matters transmitted to the Council.

8. Serve in all matters as Clerk of the Council and perform all clerical functions pertaining to such position as the Council shall from time to time direct, as well as other duties as shall by law or these rules, or rules thereafter adopted, be assigned.

9. Advertise digests of all bills passed on first reading and all resolutions requiring two readings that are passed on first reading, in accordance with law.

10. Enter the objections of the Mayor in the journal of the Council upon receipt of bills returned disapproved and place such objections and related bills on the agenda of the Council as directed by the Chair.

11. Certify ordinances.

12. Assign duties and tasks permissible by law to the Deputy County Clerk.”; and

BE IT FURTHER RESOLVED by the Council of the County of Maui that Rule 12 of the Rules of the Council, “Order of Business,” is amended as follows, with deleted material bracketed:

“Rule 12. Order of Business.

The following shall be the order of business for Council meetings, unless the Chair determines a different order is appropriate:

- A. Roll Call
- B. Opening Remarks
- C. Pledge of Allegiance
- D. Testimony on Ceremonial Resolutions
- E. Ceremonial Resolutions
- F. Set the Consent Calendar
- G. Presentation of Written or Oral Testimony
- H. Minutes
- I. Action on the Consent Calendar
- J. Communications
 - 1. County
 - 2. General
- K. Committee Reports
- L. Resolutions
- M. Ordinances
- N. Unfinished Business

The Consent Calendar is intended for items transmitted by the Administration that will not require discussion at a Council meeting. Use of the Consent Calendar is voluntary. Testimony on items on the Consent Calendar is permitted.

Prior to the posting deadline, committee chairs will be notified of the items intended for posting on the meeting agenda. Discussion between Councilmembers is not permitted outside a properly noticed meeting. Committee chairs will inform the Office of Council Services of the items intended to be included in the Consent Calendar and the intended action of each item before twelve noon, eight days prior to the meeting. Items that can be added to the Consent Calendar include County or General Communications intended for filing or referral. The Consent Calendar will indicate the intended action for each item.

At the meeting, Councilmembers may request to add items from the duly noticed agenda to or remove items from the Consent Calendar. The item being removed from the Consent Calendar would default to the location on the duly noticed agenda required by the Rules of the Council unless otherwise specified. If a Councilmember disagrees with the indicated action of an item on the Consent Calendar, the Councilmember must request its removal from the Consent Calendar for discussion; this includes requests for committee referrals.

Once the Consent Calendar is agreed upon, no further discussion will be permitted. The recommended actions indicated on the Consent Calendar must be taken up in one motion.

[After the Council has taken action on the Consent Calendar, and prior to proceeding with the remaining items on the meeting agenda, the County Clerk must announce the resolution and bill numbers assigned to all resolutions and bills passed as part of the Consent Calendar.]”